		Commis	vernment of Andhra Prad sionerate of Collegiate Ed histrative Audit of Degree	lucation	2020-21)			
		Format - III A (To be Filled				visor)		
	Zone: IV	TOTAL TATALOG		District:				Chittoor
Nam	ne of the College and		GDC,	NAGARI				
	ne of the Lecturer		Dr. A. Indir	a Priyadar	sini			
Nan	ne of the Subject		Вс	otany				31/03/2040
Colle	e of Joining in Degree ege/Date of Joining in		04/02/2012 Date of Retirement: 3: & 03/10/2021					
s.N o	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predeter mined Weighta ge (Wi) for Key Indicator	Key Indicator Grade Points (KIGP)(A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	Guidelines
I-CU	IRRICULAR ASPECTS					Т.	1 2 20 00	1) All five lease
1	Curricular Planning and Implementation (for Autonomous	Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	A	3x30=90	1)All five key indicators =3 Grade points/A
	Colleges - Efforts for 3. Curriculum Design 4. and Development to	4. Lesson Plans	Course wise/Sem wise Records for the Academic Year	2x5= 10				2)Any four key indicators =2 Grade points/B
		5. Active Participation in BOS	Invitation Letter & Attendance	10			3)Any two key indicators =1 Grade points/C	

Contract of the last

2	Commission							4)No Indicator=0/D
2	Curriculum Flexibility/ Enrichment	 Additional inputs related to Curriculum of the courses taught 	a) Course wise/Sem wise additional inputs Reports	10	20	Α	3X20=60	1)All three key indicators =3 Grade points/A
		2.Value added courses offered & completed a) Certificate b) Diploma c) Any Online courses like MOOCs	b) Report on Certificate/ Diploma c) Any Online courses like MOOCs	2x5=10				2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
3	Feedback system	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	A	3X10=30	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grad point/C 4)No Indicator=0/D

11-1	EACHING, LEARNING &	EVALUATION						- 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
4		1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners Learners	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	A	3X20=60	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No
		Report on Course wise Bridge Courses conducted Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10	Indicator=0/D			

5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical	Course wise/ Sem wise Reports	50	50	A	3X50=150	1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years	Reports and Certificates	30	30	A	3X30=90	1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
7	Evaluation Process and Reforms	Report on Formative Evaluation (CIE) Assignments-Critical, Innovative, text book and Internet based	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment	10	30	Α	3X30=90	1)All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4

		3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register.	books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	5				=2 Grade points/B 3)Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D
8	Student Performance and Learning Outcomes	 Announcement and Attainment of Course Outcomes Report on Student seminars/ Student demonstrations (Course wise) Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) Report on Field trips (Course wise) Report on Student Study projects (Course wise) 	Course wise Reports	5x6=30	30	A	3X30=90	indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D
III-F	RESEARCH, INNOVATIO	ONS AND EXTENSION						
9	Funding obtained	1. Minor Research Projects	Letter of intimation	5	20	D	0	1)All three key
	for Research	2.Major Research Projects	and award letters (For	10				indicators =3
	(Govt./Non- Governmental Bodies)	3. Consultancy Projects	Current Year only Either Ongoing OR Completed)	5				Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator=0/D

10	Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC - CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship		10 15 10 5	60	A	3X40=120	1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		6.Awards in recognition of research work		10			01/00 60	1) All +brookov
11	Extension Activities	Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	10	20	Α	3X20=60	1)All three key indicators =3 Grade points/A 2)Any two key
		Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5				indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D

12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	MoUs - 5 points Consultancy offered - 10 Amount generated through Consultancy - 5 points	20	20	C	1X20=20	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
IV -	USE OF INFRASTRUCTU	URE & LEARNING RESOURCES						
13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	A	3X20=60	1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D

V- R	OLE IN STUDENT SUPPO	ORT AND PROGRESSION			150	Ι Λ	3X50=150	1)All Four key
14	Student Support		Reports in the NAAC format	20 10 10 10	50			indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
15	Student Progression	Teacher Meetings	Reports in the NAAC format	10 10 10	30	A	3X30=90	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D

16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional	Reports in the NAAC format	4x10	40	Α	3X40=120	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2
		committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives						Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
VII -	- BEST PRACTICES							
17	Best Practices	Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	A	3X20=60	1)All Two key indicators = 3 Grade points/A 2)Any one key indicator = 2 Grade points/B 3)No Indicator=0/D
Tot	al Grade points				500		1340	
Nar	ne & Signature of the	Principal	Name & Signatures of	the Acade	mic adviso	rs		
			1) 2) 3)					

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(D. A. Indira miga dureini)

Government of Andhra Pradesh Commissionerate of Collegiate Education

_/			Academic & Administrative Audit of							
	Zone: iv	Fo	ormat - III A (To be Filled by Faculty and District: Chittoor	handed over	to Academic Ad	lvisor)				
Name o		Govt Degree College, Nagari,	District. Chittoor							
		Dr.M.Aruna Kumari		•						
		Botany								
Date of of Joinin	Joining in Degree College/Date ng in the present Institution	22.05.2013				Date of Retirement:		30.08.2036		
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	per Acdemic	Guidelines	
		I-CU	RRICULAR ASPECTS							
	Implementation (for	Prepention and Implementation of	Course wise/Sem wise Records for the Academic Year	2x5= 10					1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B	
1	Efforts for Curriculum Desing and Development to be	Teaching Diary Lesson Plans	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	2	60		3) Any two key indicators =1 Grade points/C 4) No Indicator=0/D	
	considered)	5. Active Participation in BOS	Invitaion Letter & Attendance	10						
		Additional inputs related to Curriculum of the courses taught	a)Course wise/Sem wise additional inputs Reports	10						1)All three key indicators =3 Grade points/A
2		2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	3	60		2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D	
3	Feedback system	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D	
	II-TEACHING, LEARNING & EVALUATION									
4		and Advanced learners	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	3	30	60	1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C	
	1. 1	Report on Course wise Bridge Courses conducted Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10		3	30		4)No Indicator=0/D	

5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	2	100	2) A 3) A	All five key indicators =3 Grade points/A Any three key indicators =2 Grade points/B Any two key indicator =1 Grade point/C Below two=0/D
6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years	Reports and Certificates	30	30	2	60	2)A 3)A	Any five key indicators =3 Grade points/A Any three key indicators =2 Grade points/B Any two key indicator =1 Grade point/C Below two=0/D
			Department wise reports regarding 1. Mid exams, Seminar Reports,	10					
7	E-plusies Deserved	Internet based	Assignment books, Projects and any	10					All four key indicator Metrics = 3 Grade points/A
,	Evaluation Process and Reforms	3. Involvement in Summative evaluation	other tools of Internal Assessment 2. Departmental Internal Marks Register	5	30	3	90		Metrics 1, 2, 4 = 2 Grade points/B Metrics 1, 2,3 = 1 Grade point/C
		 Maintaining Marks Register & Result Analysis register. 	for CLA verified by the Principal	5				11.7	Below two=0/D
ð	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	l l	5x6=30	30	3	90	2) F poi 3) F	All five key indicators =3 Grade points/A First KI Metric and any three other =2 Grade ints/B First KI Metric and any two other =1 Grade point/C Below two=0/D
. 14			NNOVATIONS AND EXTENSION						
	anding obtained for Research		Letter of intimation and award letters	5				1)2	All three key indicators =3 Grade points/A
	Radias	2.Major Research Projects	(For Current Year only Either	10	20	0	0	2).	Any two key indicators =2 Grade points/B
	Bodies)	3.Consultancy Projects	Ongoing OR Completed)	5					Any one key indicator =1 Grade point/C No Indicator=0/D

10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition of research work		10 15 10 5	60	2	120	1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D
11	Extension Activities	Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	10 5+5	20	3	60	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	1	5	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		IV - USE OF INFRAST	RUCTURE & LEARNING RESOURCE	CES				
13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	3	60	1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D
		V- ROLE IN STUDE	ENT SUPPORT AND PROGRESSION	1				
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10	50	3	150	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D

	Student Progression	Report on Programme/Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship	Reports in the NAAC format	10 10 10	30	3	90	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		VI- ROLE IN IN	ISTITUTIONAL GOVERNANCE	ALSO COM				
16		a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	3	120	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
		VII	- BEST PRACTICES					
17	Best Practices	Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	3	60	1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
		Total Grade points			500		1215	

Name & Signature of the Principal

Name & Signatures of the Academic advisors

1)

2)

3)

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			Government of And Commissionerate of Coll	lhra Pradesh	_				
			Academic & Administrative Audit	of Degree Col	leges (2020-21)				
onc:	IV , District: CHITTOOR	F	ormat - III A (To be Filled by Faculty and	handed over	to Academic Ac	dvisor)			
arne (Government Degree College, Nagari				,			
ame (Dr. T.NARASAIAH							
	of the Subject	CHEMISTRY							
ate of	f Joining in Degree College/Date								
		20-11-2000				Date of Re	irement:NIL		
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	per Acdemie	Guidelines
		I-CU	RRICULAR ASPECTS						
1	Implementation (for Autonomous Colleges - Efforts	Preperation and Implementation of	Course wise/Sem wise Records for the Academic Year	2x5= 10					1)All five key indicators = 3 Gmde points/A
•	for Curriculum Desing and	Teaching Diary Lesson Plans	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	2	60		2) Any four key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade points/C
		5. Active Participation in BOS	Invitaion Letter & Attendance	10					4)No Indicator=0/D
	Curriculum	1. Additional inputs related to Curriculum of the courses taught	a)Course wise/Sem wise additional inputs Reports	10					1) All there have in the same of the same
2	Flexibility/Enrichment	2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	3	60	60	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
3		c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator=0/D
		II-TEACHING	, LEARNING & EVALUATION						
4		Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate and Advanced learners	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	3	30		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D

		2. Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10		3	30	
5		1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	2	100	1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D
6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years	Reports and Certificates	30	30	2	60	1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
		1. Report on Formative Evaluation (CIE)	Department wise reports regarding	10				
7		Internet based	Mid exams, Seminar Reports, Assignment books, Projects and any	10				1)All four key indicator Metrics =3 Grade points/A
1 /8	Reforms		other tools of Internal Assessment 2. Departmental Internal Marks Register	30	2	60	2) Metrics 1, 2, 4 = 2 Grade points/B 3) Metrics 1, 2,3 = 1 Grade point/C	
			for CIA	5				4) Below two=0/D

8	Learning Outcomes	1. Announcement and Attanment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	Course wise Reports	5x6=30	30	3	90	1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D
		III-RESEARCH, I	NNOVATIONS AND EXTENSION		The second second			
9		1. Minor Research Projects 2.Major Research Projects 3.Consultancy Projects	Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed)	0	0	0	0	1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B
10	Research Publications and Awards	 Papers Published in Journals / Chapters published in edited volumes Books published as single author Books published as Co-Author Papers/Chapters published as Co-Author Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 		0	0	0	0	1) Any three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade points/C 4) No Indicator=0/D
		5.Research Guideship 6.Awards in recognition of research work	-	0				
		Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	0		0	0	
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	2 0	3	60	1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
12		1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	0	0	0	0	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		IV - USE OF INFRAST	RUCTURE & LEARNING RESOURCE	ES			19,500	

Log books related to usage 20 20 3 60 2)Any three sey indicators = 2 Grade points/C 4) Below two Indicators = 1 Grade points/C 4) Below two Indicators = 2 Grade points/C 4) Below two Indicators = 2 Grade points/C 4) Below two Indicators = 3 Grade points/C 4) Below two Indicators = 4 Grade points/C 4) Below two		1							
1. Counseling of students as Mentor/ Class teacher as Student Profite Collection b Semester wise updation and maintenance. 2. Any other Study Material (Guidance of the advanced learner (offering sugestions) in functions of the advanced learner (offering sugestions) in functions of the students and progression in growth of the students of the advanced learner (offering sugestions) in functions of the students of the advanced learner (offering sugestions) in functions of the students of th	13	Physical facilities	a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage.	Log books related to usage	20	20	3	60	2) Any three key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade point/C
1. Counseling of students as Mentor/ Class teacher as Student Profite Collection b Semester wise updation and maintenance. 2. Any other Study Material (Guidance of the advanced learner (offering sugestions) in functions of the advanced learner (offering sugestions) in functions of the students and progression in growth of the students of the advanced learner (offering sugestions) in functions of the students of the advanced learner (offering sugestions) in functions of the students of th			V- ROLE IN STUDE	NT SUPPORT AND PROGRESSIO	N				
progression to a) Higher Education BiEmployment e) Entrepreneurship VI- ROLE IN INSTITUTIONAL GOVERNANCE Participation in Institutional Governance and Leadership Governance and Leadership Cours on value based education d)Contribution to IQAC/quality initiatives VII - BEST PRACTICES Reports in the NAAC format 20 20 20 3 60 1)All Two key indicators = 3 Grade points/A 2)Any one key indicators = 3 Grade points/A 2)Any one key indicators = 3 Grade points/A 2)Any Three key indicators = 3 Grade points/A 2)Any Three key indicators = 2 Grade points/A 2)Any Three key indicators = 2 Grade points/A 2)Any Three key indicators = 3 Grade points/A 2)Any one key indicator = 2 Grade points/A 2)	14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships	Reports in the NAAC format	20 10 10	50	3	150	2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C
a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and prependition of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives VII - BEST PRACTICES Identification and Contribution to a) The Departmental Best practices b)Institutional Best practices Reports in the NAAC format 20 20 3 60 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D VII - BEST PRACTICES Total Grade points Reports in the NAAC format 20 20 3 60 1)All Two key indicators =3 Grade points/A 2)Any one key indicators =3 Grade points/A 2)Any one key indicators =3 Grade points/B 3)No Indicator=0/D Total Grade points Total Grade points 500 700	15	Student Progression	a)Higher Education b)Employment	Reports in the NAAC format	10	30	1	30 .	2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C
Departmental Action Plan b)Participation in Institutional Governance and Leadership Participation in different institutional committees and preperation of committee reports of committee reports of the NAAC format 4x10 40 3 120 13 120 13 120 13 120 13 14 15 120 14 15 120 15 1			VI- ROLE IN IN	STITUTIONAL GOVERNANCE			TO LET		
Hest Practices Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices Reports in the NAAC format 20 20 3 60 20 3 No Indicator = 2 Grade points / B 3 No Indicator = 0 / D Company of the Principal Science of the Principal	16	•	Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education	Reports in the NAAC format	4x10	40	3	120	2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C
Best Practices a) The Departmental Best practices Reports in the NAAC format 20 20 3 60 2) Any one key indicators = 3 Grade points/A 2) Any one key indicators = 2 Grade points/B 3) No Indicator=0/D 3 500 790 3			VII	BEST PRACTICES	A STORE OF THE STO				
Total Grade points 790	17	Best Practices	a)The Departmental Best practices	Reports in the NAAC format	20	20	3	60	2) Any one key indicator = 2 Grade points/B
ama 8. Cimarum a Cala Dinainal			Total Grade points			500		790	
	Nam	ne & Signature of the Principal	Principal		Name		of the Andrei		

Name & Signatures of the Academic advisors

T. Nara Saiah Contract Lecturer in Chemistry.

			Government of And Commissionerate of Coll	egiate Educatio					
			Academic & Administrative Audit of	of Degree Col	leges (2020-21)		:		
Zone:	IV , District: CHITTOOR	F	ormat - III A (To be Filled by Faculty and	handed over	to Academic A	dvisor)			
	of the College and Address								
	of the Lecturer	Government Degree College, Nagari Smt.K.SIVALAKSHMI KOTESWARAMMA							
	of the Subject	CHEMISTRY							
	f Joining in Degree College/Date								
		01-10-2004 / 19 10 2021				Date of Rea	tirement.NIL		
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	per Acdemic	Guidelines
. 1		I-CU	RRICULAR ASPECTS						
,	Autonomous Colleges - Efforts	Preperation and Implementation of 1. Annual Academic Curriculum Plan	Course wise/Sem wise Records for the Academic Year	2x5= 10					1)All five key indicators =3 Grade points/A
	for Curriculum Desing and Development to be	Teaching Diary Lesson Plans	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	2	60		2) Any four key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade points/C
	considered)	5. Active Participation in BOS	Invitaion Letter & Attendance	10					4)No Indicator=0/D
	Constant	 Additional inputs related to Curriculum of the courses taught 	a)Course wise/Sem wise additional inputs Reports	10					
2			b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	3	60		1) All three key indicators = 3 Grade points / A 2) Any two key indicators = 2 Grade points / B 3) Any one key indicator = 1 Grade point / C 4) No Indicator = 0/D
3	Feedback system	b) Analyzed c) Action taken	Course wise/Sem wise 2)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		II-TEACHING	LEARNING & EVALUATION	عاتاه الآل				F-3-22-22	
4		Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate	1.Course wise/Sern wise Reports with Ests of students (Slow, Moderate and Advanced learners) 2.Course wise/Sern wise Activities designed for Slow, Moderate and Advanced learners	10	20	3	30		1) All three key indicators = 3 Grade points / A 2) Any two key indicators = 2 Grade points / B 3) Any one key indicator = 1 Grade point / C 4) No Indicator = 0/D

1	1							
		Report on Course wise Bridge Courses conducted Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10		3	30	
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	2	100	1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation / Refresher courses/FDPs 5. E- Content Development / MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years	Reports and Certificates	30	30	2	60	1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
		1. Report on Formative Evaluation (CIE)	Department wise reports regarding	10				
7		2 Assignments-Critical, Innovative, text book and	Mid exams, Seminar Reports, Assignment books, Projects and any	10				1)All four key indicator Metrics =3 Grade points/A
,	Reforms	3. Involvement in Summative evaluation	other tools of Internal Assessment 2. Departmental Internal Marks Register	5	5 30	2	60	2) Metrics 1, 2, 4 = 2 Grade points/B 3) Metrics 1, 2,3 = 1 Grade point/C
		4. Maintaining Marks Register & Result Analysis register.	for CIA verified by the Principal	Kegister 5				4) Below two=0/D

8		1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	Course wise Reports	5x6=30	30	3	50		1) All five key endication =3 Grade points/A 2) First KI Metric and any them other =2 Grade points/B 3) First KI Metric and any two other =1 Grade points/C 4) Below two=0/D
		III-RESEARCH, I	NNOVATIONS AND EXTENSION					1	
	Funding obtained for Research	1. Minor Research Projects	I man of interest in the inter						
9		2 Major Research Projects 3.Consultancy Projects	Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed)	0	0	0	0		1)All three key indicators =3 Grade poems/A 2)Any two key indicators =2 Grade poems/B 3)Any one key indicator =1 Grade poem/C
10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered)		0	0	0	0		1)Any three key indicaton =3 Gende points/A 2)Any two key indicaton =2 Gende points/B 3)Any one key indicator =1 Gende points/C 4) No Indicator=0/D
		5.Research Guideship 6.Awards in recognition of research work	-	0					
		Academic Extension activities through DRC/ Faculty Outreach (Cumiculum/ Skill/Domain related)	Reports in the NAAC formst	0		0	0		
11	Extension Activities	Involvement in activities related to community service 1. Sensitiving the students about the value of Community Service D. Organising the activity (A materian of 5 Programmes resulting in Community Service like ODF/Swachh Bhamt/UBA ext)	Reports in the NAAC format	5+5	20)	3	60		1)All three key indicators =3 Grade poents/A 2)Any two key indicators =2 Grade poents/B 3)Any one key indicator =1 Grade poent/C 4)No Indicator=0/D
12	/Collaborations with Gove and Non Governmental	2 Consultance offered	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	0	0	0	0		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade points/C 4) No Indicator=0/D
		IV - USE OF INFRAST	RUCTURE & LEARNING RESOURCE	ES					

Log books related to usage 20 20 3 60 2]Any three key indicators = 2 Grade point of the straight o	$\overline{}$								
1. Counseling of students as Mentor/ Class teacher 20 20 3 3 150 3 150 3 150 3 150 3 150 3 150 3 150 3 150 3 150 3 150 3 150 3 150 3 3 150 3 3 150 3 3 3 150 3 3 3 3 3 3 3 3 3	13	Physical facilities	a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage.	Log books related to usage	20	20	3	60	1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D
1. Counseling of students as Mentor/ Class teacher 2. Student Support Student Progression Student Pro			V- ROLE IN STUD	ENT SUPPORT AND PROCEEDED	10.				
15 Student Progression 2 1 30 3 1 30 3 1 30 2 1 30 3 3 1 30 3 3 3 3 3 3 3 3	14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships	Reports in the NAAC format	20 10 10	50	3	150	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
VI- ROLE IN INSTITUTIONAL GOVERNANCE a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in Institutional Governance and Leadership Governance and Leadership Participation in different institutional committees and prepentation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives VII - BEST PRACTICES Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices Reports in the NAAC format 20 20 3 60 1)All Four key indicators = 3 Grade point s)Any Two key indicators = 2 Grade point s)Any Two key indicators = 3 Grade point s)Any Two key indicator	15	Student Progression	progression to a)I-ligher Education b)Employment	Reports in the NAAC format	10	30	1	30	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in Institutional Governance and Leadership Governance and Leadership VII - BEST PRACTICES Departmental Action Plan Departmental Institutional activities and prepentation of committee reports convalue based education d)Contribution to IQAC/quality initiatives VII - BEST PRACTICES Identification and Contribution to a)The Departmental Best practices Reports in the NAAC format 20 20 3 60 2)Any one key indicators = 3 Grade point 3)No Indicator = 2 Grade point 3)No Indicator = 3 Grade point 3)No Indicator = 2 Grade point 3)No Indicator = 3 Gra			VI- ROLE IN IN	STITUTIONAL GOVERNANCE					
Best Practices a)The Departmental Best practices a)The Departmental Best practices b)Institutional Best practices Reports in the NAAC format 20 20 3 60 2)Any one key indicators =3 Grade point 3)No Indicator =2 Grade point 3)No Indicator=0/D			Departmental Action Plan b) Participation in different institutional committees and preparation of committee reports c) Participation in different institutional activities that focus on value based education		4x10	40	3	120	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
Identification and Contribution to a) The Departmental Best practices Reports in the NAAC format 20 20 3 60 1) All Two key indicators = 3 Grade point 20 3) No Indicator = 2 Grade point 3) No Indicator = 0/D			VII	BEST PRACTICES	A Language		Name and Advanced		
Of a Caralle Dointe	. 17		Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices		20	20	3	60	1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
Vame & Signature of the Principal			Total Grade points			500		700	,

Name & Signatures of the Academic advisors

1)

2)

3)

K. Sivalalishus

			Government of And Commissionerate of Coll	egiate Educatio					
			Academic & Administrative Audit of	of Degree Coll	leges (2020-21)				
Zone:	IV , District: CHITTOOR	F	ormat - III A (To be Filled by Faculty and	handed over	to Academic Ac	lvisor)			
		Government Degree College, Nagari							
		Smt.G.MUNIKUMARI							
Varne	of the Subject	CHEMISTRY							
Date o	f Joining in Degree College/Date	25 00 0000							
5.No		List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	Key Indicator Grade Points	Grade Points	IMWWGP as	Guidelines
		I-CU	RRICULAR ASPECTS						
,	Implementation (for	Preperation and Implementation of	Course wise/Sem wise Records for the Academic Year	2x5= 10					1)All five key indicators = 3 Grade points/A 2)Any four key indicators = 2 Grade points/B
•	for Curriculum Desing and Development to be	Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year	2	60		3) Any two key indicators = 1 Grade points/C 4) No Indicator=0/D			
	considered)	5. Active Participation in BOS	Invitaion Letter & Attendance	10					
		Additional inputs related to Curriculum of the courses taught	a)Course wise/Sem wise additional inputs Reports	10			-		1)All three key indicators =3 Grade points/A
2	r texibility / Istinetiment	2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2×5=10	20	3	60		2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D
3	Feedback system	D) Analyzed	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		II-TEACHING	LEARNING & EVALUATION						
4		2. Course wise activities designed for Slow, Moderate and Advanced learners	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	3	30		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/1)

1	1							
		1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10		3	30	
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	2	100	1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D
6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation of the Conferences of the Conference of the	Reports and Certificates	30	30	2	60	1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D
7	Evaluation Process and	Internet based	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any	10				1)All four key indicator Metrics =3 Grade points/A
	Reforms	- The official at Designative evaluation	2 Departmental Internal Marks Register	5	5 30	?	60	2) Metrics 1, 2, 4 = 2 Grade points/B 3) Metrics 1, 2,3 = 1 Grade point/C
		4. Maintaining Marks Register & Result Analysis register.	I COLO					4) Below two=0/D

1.7	Student Performance and Learning Outcomes	 Announcement and Attainment of Course Outcomes Report on Student seminars/ Student demonstrations (Course wise) Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) Report on Field trips (Course wise) Report on Student Study projects (Course wise) 	Course wise Reports	5x6=30	30	3	90	1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/6 4) Below two=0/D
	Transfer Lands	III-RESEARCH I	NNOVATIONS AND EXTENSION					
9	Funding obtained for Research		Letter of interest and EXTENSION					
	Bodges)	2.Major Research Projects	Letter of intimation and award letters (For Current Year only Either	10.1				1)All three key indicators =3 Grade points/A
	T. Adicay	3.Consultancy Projects	Ongoing OR Completed)	0	0	0	0	2) Any two key indicators = 2 Grade points/B
		1. Papers Published in Journals / Chapters published in	a sa dompicted)					3) Any one key indicator =1 Grade point/C
10	Research Publications and Awards	edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered)		0	0	0	0	1) Any three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D
		5.Research Guideship of research work 6.Awards in recognition		0				
		Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	0		0	0	
1.		Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	3	60	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
2	and Non Governmental		-10 Amount generated through Consultancy - 5 points	0	0	0	0	1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D

13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	3	60	1) Any four key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D
		V- ROLE IN STUDI	ENT SUPPORT AND PROGRESSION	V	15-KU 1, 17-KG			
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10	50	3	150	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
15	Student Progression	Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10	30	1	30	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
	A DESTRUCTION OF THE PROPERTY OF THE PARTY O	VI- ROLE IN IN	ISTITUTIONAL GOVERNANCE			Paris Burning	PARL TELES	
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	3	120	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/ID
		VII	- BEST PRACTICES	Harry Harry				
17	Best Practices	b)Institutional Best practices	Reports in the NAAC format	20	20	3	60	1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
		Total Grade points	**************************************		500		790	
Nam	ic & Signature of the Principal			Name	& Signatures of			

Name & Signatures of the Academic advisors

1)

2)

3)

G. Manikemani

_			Commissionerate of Co	llegiate Education					
		I	Academic & Administrative Audit format - III A (To be Filled by Faculty an	d handed over	leges (2020-21)	1:			
	Zone: IV		District: Chittoor	d nanded over	to Academic A	dvisor)			
	of the College and Address	Government Degree College, Nagari	District. Clittion						
	of the Lecturer	Dr.P.VENUGOPAL							
	of the Subject	COMMERCE							
te of	Joining in Degree College/Date	24-12-	2011 AND 03-10-2021			Date of l	Retirement		
.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator		Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	Key Indicator Grade Points (KIGP) (A	Key Indicator	per Acdemic	Guidelines
		I-CU	RRICULAR ASPECTS	<u> </u>	l				
,	Implementation (for Autonomous Colleges -	Preperation and Implementation of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes	Course wise/Sem wise Records for the Academic Year	2x5= 10			•		1) All five key indicators = 3 Grade points/A 2) Any four key indicators = 2 Grade points/B
	1	4. Lesson Plans	Course wise/Sem wise Records for the Academic Year	2x5= 1u	30	3	903		3) Any two key indicators =1 Grade points/C. 4) No Indicator=0/D
		5. Active Participation in BOS	Invitaion Letter & Attendance	10			J		
	1	•	a)Course wise/Sem wise additional inputs Reports	10					1)All three key indicators = 3 Grade points/A
2	Flexibility/Enrichment	2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	3	. 60		2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator=0/D
3	Feedback system	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30	3	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 5)Any one key indicator =1 Grade point/C 6)No Indicator=0/D
		II-TEACHING	, LEARNING & EVALUATION	-1					
4		Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	3	60	2)	All three key indicators = 3 Grade points/A Any two key indicators = 2 Grade points/B Any one key indicator = 1 Grade point/C
		Report on Course wise Bridge Courses conducted Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10	0				No Indicator=0/D

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S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	ATT CT	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	iper Acaemic	Guidelines
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	5()	50	2	100		1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years	Reports and Certificates	30	30	3	90		1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
	Evaluation Process and Reforms	Report on Formative Evaluation (CIE) Assignments-Critical, Innovative, text book and Internet based Involvement in Summative evaluation	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register	10 10 5	30	3	90		1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 = 2 Grade points/B 3) Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D
		4. Maintaining Marks Register & Result Analysis register.	for CIA verified by the Principal	5					7) 12.17.11 (11.0-1.7.12)
×	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	1	5x6=30	30	3	90		1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D
		III-RESEARCH, II	NNOVATIONS AND EXTENSION				1 1 1 1		
9	Funding obtained for Research (Govt./Non-Governmental Bodies)	1. Minor Research Projects 2.Major Research Projects 3.Consultancy Projects	Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed)	5 10 5	20			1	1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWW'GP) = KIGP X Wi	per Acdemic	Guidelines
10	Research Publications and Awards	Papers Published in Journals / Chapters published in edited volumes Books published as single author Books published as Co-Author Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition		10 15 10 5	GO	3	180		1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		5.Research Guideship 6.Awards in recognition of research work		10			•		
	1	Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	10					
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	3	. 60		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	2. Consultancy offered	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	I	20		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
-	1	IV - USE OF INFRAST	RUCTURE & LEARNING RESOUR	CES					
13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Labrary e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	.3	60		1)Any four key indicators = 3 Grade points/A 2)Any three key indicators = 2 Grade points/B 3)Any two key indicators = 1 Grade point/C 4) Below two Indicators=0/D
		V- ROLE IN STUDE	NT SUPPORT AND PROGRESSION	1					
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings		20 10 10	50	3	150		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	(Wi) for Key	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading	Guidelines
15	Student Progressmer	c) I intrepreneurship	Reports in the NAAC format	10	30	2	G)		1) All three ker indicators = 3 Grade points: A 2) Any two ker indicators = 2 Grade points/B 1) Any one ker indicator = 1 Grade points/C 4) No Indicator=0/D
		a)Contribute in to Departmental Vision & Mission and	STITUTIONAL GOVERNANCE						The state of the s
16	Participation in Institutional Convenience and Leadership	b)Participation in different institutional committees and	Reports in the NAAC format	4.10	40	3	120		1) All Four key indicators = 3 Grade points / A 2) Any Three key indicators = 2 Grade points / B 3) Any Two key indicator = 1 Grade point / C 4) Below two=0/D
		Identification and Contribution to	- BEST PRACTICES						
7	THE PERSON NAMED IN CO.	a) The Department Has and	Reports in the NAAC format	20	20	3	60		1) All Two key indicators = 3 Grade points: A 2) Any one key indicator = 2 Grade points/B 3) No Indicator=0/D
Varne	& Sugnature of the Principal	Diago points			500		1320		-7. 40 Traitator - 0/ D

Name & Signatures of the Academic advisors

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Mllemothe (P. VENIUGOPAL)

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	Zone: IV	For	ormat - III A (To be Filled by Faculty and	d handed ove	to Academic /	dvisor)			•
Vame c	of the College and Address		District: CHITTOOR						
Vame of	of the Lecturer		GOVERN		BHASKAR	EGE, NAGARI	F		
	of the Subject If Joining in Degree				MMERCE	•	-		
Aut O.	Johnny in Degree	·	24-12-2011			- Date of R	Retirement:		31-07-2039 -
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	indicator	Key Aspect	d Weightage	Grade Points		as per	Guidelines
	Curricular Planing and	Preparation and Implementation of	JRRICULAR ASPECTS	ANGELIS OF TEAT	Authorizanza/	ASSESSED IN	All turbles to see 17		
í	Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be	1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans	Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year	2x5= 10	30	2	60		1) All five key indicators = 3 Grade points/A 2) Any four key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade points/C 4) No Indicator=0/D
		14 A 1377 11	Invitaion Letter & Attendance	10		1′			1,1.0 1
			a)Course wise/Sem wise additional inputs Reports	10	,	1			
2	Curriculum Flexibility/Enrichment	2.Value added courses offered & completed a)Certificate	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	2	40		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D
3	Feedback system	b) Analyzed c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
Marting	And the second of the second o		G, LEARNING & EVALUATION	ALDER VALUE OF THE	A delice and the last	in Stein many	A COLUMN TO A COLU	An Indian	
4	2	Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate and Advanced learners	Advanced learners) 2. Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	3	60	•	1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C
		Report on Course wise Bridge Courses conducted Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted d 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10					4)No Indicator=0/D
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject	Course wise/ Sem wise Reports	50	50	2	100		1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D

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S.No	Key Indicator	List of files / documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	Grade Points (KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	-	Guidelines
6		1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation / Refresher courses/FDPs 5. E- Content Development / MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years	Reports and Certificates	30	30	2	60		1) Any five key indicators = 3 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicator = 1 Grade point/C 4) Below two=0/D
		1. Report on Formative Evaluation (CIE)	Department wise reports regarding	10					
7	Evaluation Process and	2. Assignments-Critical, Innovative, text book and Internet based	1. Mid exams, Seminar Reports, Assignment books, Projects and any	10		5	a_		1) All four key indicator Metrics = 3 Grade points/A 2) Metrics 1, 2, 4 = 2 Grade points/B
	Reforms	3. Involvement in Summative evaluation	other tools of Internal Assessment 2 Departmental Internal Marks Register	5	30		70		3) Metrics 1, 2,3 = 1 Grade point/C
		4. Maintaining Marks Register & Result Analysis register.	for CIA verified by the Principal	5					4) Below two=0/D
8		1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	Course wise Reports	5x6=30	30	2	60		1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D
		III-RESEARCH, II	NNOVATIONS AND EXTENSION			to me indicate of		a contract of	
9	Funding obtained for Research		Letter of intimation and award letters	5					1)All three key indicators = 3 Grade points/A
	(Govt./Non-Governmental Bodies)	2 Major Research Projects 3 Consultancy Projects	(For Current Year only Either Ongoing OR Completed)	10 5	20				2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C
10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered)		10 15 10 5	60	1	60		1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		5.Research Guideship 6.Awards in recognition of research work		10 10					
		Academic Extension activities through DRC/ Faculty	Reports in the NAAC format	10					
11	Extension Activities	Involvement in activities related to community service 2. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	2	40		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D

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	Key Indicesor	List of files / documents to be kept ready as a proof of Key Indicator	indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	Grade Points	Ery Indicator Wise Weighted Grade Points (EUWEGP) = EUGP XWi	as per Acdemic Advisor's	Gaidelines
12		Consultancy offered Amount generated through Consultancy.	Consultancy - 5 poems	20	20				1,48 time key indicators =3 Gende pounts/A 2.4m; two key indicators =2 Gende pounts/B 3,4m; one key indicator =1 Gende pounts/C 4.No indicator=0/D
		IV - USE OF INFRAST	RUCTURE & LEARNING RESOUR	ŒS					
13	Physical facilities	Infrastructural facilities in the Department/Colleges L. Use of Digital Classrooms h. Use of Virtual Classroom	Log books related to usage	20	20	3	60)		1) Any four key indicators =3 Grade points /A 2 Any time key indicators =2 Grade points /B 3 Any two key indicators =1 Grade points /C 4 Below two Indicators=1/D
Suo		V- ROLE IN STUDE	NT SUPPORT AND PROGRESSION						
34	Student Support	1. Courseing of students as Memor / Class tracher 2. Student Profile Collection b. Semester wise updation and mannements 2. Any other Study Material / Guidance 3. Anademic guidance for the advanced learner (offering suggestions arisement books) b Handholding the slow learners (offering study material question banks) 3. Offering mem Scholarships 4. Organizang Paracipation in Parent Teacher Meetings		20 10 10	50	3	150		1).All Four key indicances =3 Gende points /A 2,Any Three key indicances =2 Gende points /B 3,Any Two key indicance =1 Gende points /C 4 Selow two=1/D
15	Student Progression	b Employment c Employment bip	Lepoers in the NAAC former	10 10 10	30	2	50		FAI three key minutes =3 Grade pounts/A 2 Any two key minutes =2 Grade pounts/B 3 Any one key indicator =1 Grade pounts/C 4 No Indicator=4/D
		VI- ROLE IN INS	TITUTIONAL GOVERNANCE						
	Personance and Leadership	Committee to Departmental Vision & Mission and Departmental Action Floring Statement of Committees and Committe	epoes in the NAAC former	4x10	40	3	120		1.All Four key indicates =3 Grade points/A 2.Any Three key indicates =2 Grade points/B 3.Any Two key indicates =1 Grade points/C 4 Below (100=3/D)
		VII-E	SEST PRACTICES			AND PROPERTY.	are a local distriction of	MCT/CT/COM	
To the same of the	iet Pacies i	Institutional Fest practices	poets in the NAAC fremer	20	20	2	40	1	1).All Two key miscauses =3 Gende pounts/A 2.Any one key miscause =2 Gende pounts/B 5.No ludicator=0/D
		Total Grade points		Take 1	500	1	1030	į.	
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Name & Signatures of the Academic advisors

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			Government of And Commissionerate of Coll	hra Pradesh legiate Educatio	on				
			Academic & Administrative Audit	of Degree Co	Heges (2020-21)				
	Zone: IV	Fo	rmat - III A (To be Filled by Faculty and	I handed ove	r to Academic A	Advisor).			
Name	of the College and Address		District: CHTTOOR						
7 1 2 2 2	of the Lecturer		GOVERN			EGE, NAGARI			
	of the Subject				E.GOPI				
Date o	f Joning in Degree		01.01.2013	CON	MMERCE	Data of C			4. (2. 2
						Date of I	Retirement:		31-07-2038
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Anpect Scoren	Predetermine d Weightage (Wi) for Key Indicator	Grade Points (KIGP) (A	Key Indicator Wine Weighted Grade Points (KIWWGP) = KIGP X Wi		Guidelines
	and being the horaster of the first of	1-CU	RRICULAR ASPECTS		STATE OF THE PARTY OF	- in all the second calls	Marin Salara Del antic	and the second law of	
1	Autonomous Colleges - Efforts for Curriculum Desing	Preperation and Implementation of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes 3. Teaching Diary	Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the	2×5≈ 10	30	2	60		1) All five key indicators = 3 Grade points/A 2) Any four key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade points/C
	and Development to be considered)	4. Lesson Plans	Academic Year	2x5= 10					4)No Indicator=0/D
		5. Active Participation in BOS	Invitaion Letter & Attendance	10					
		1. Additional inputs related to Curriculum of the courses taught	a)Course wise/Sem wise additional	10					
2	Plexibility/Enrichment	2.Value added courses offered & completed a)Certificate	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	2	40		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator=0/D
3		c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		I)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator=0/D
	and the state of the state of the state of	II-TEACHING	LEARNING & EVALUATION	Property in the		salmy right in	hide milerope	Mar No.	
4		Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	3	60	1	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C
		2. Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10					4)No Indicator=0/D
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2.Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	2	100		1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D

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S.No	Key Indicator	List of files / documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	Grade Points	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	as per	Guidelines .
6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation / Refresher courses/FDPs 5. E- Content Development / MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years	Reports and Certificates	30	30	2	60		1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D
		1. Report on Formative Evaluation (CIE)	Department wise reports regarding	10					
7	Evaluation Process and	2. Assignments-Critical, Innovative, text book and Internet based	1. Mid exams, Seminar Reports, Assignment books, Projects and any	10			90		1) All four key indicator Metrics = 3 Grade points/A 2) Metrics 1, 2, 4 = 2 Grade points/B
	Reforms	3. Involvement in Summative evaluation	other tools of Internal Assessment 2. Departmental Internal Marks Register	5	30	3	10		3) Metrics 1, 2,3 =1 Grade point/C
		4. Maintaining Marks Register & Result Analysis register.	for CIA verified by the Principal	5					4) Below two=0/D
8	Student Performance and Learning Outcomes	Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	Course wise Reports	5x6=30	30	3	90		1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D
	Funding sharings for Parameter		NOVATIONS AND EXTENSION						
9	Funding obtained for Research (Govt./Non-Governmental Bodies)	2. Major Research Projects 3. Consultancy Projects	Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed)	5 10 5	20				1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C
10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition of research work		10 15 10 5	60				1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		Academic Extension activities through DRC/ Faculty Outreach (Curnculum/ Skill/Domain related)	Reports in the NAAC format	10					
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	2	40		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator = i Grade point/C 4)No Indicator=0/D

Variation of MoUs Collaboration with Gray and Collaboration of Collaborat	S.No	Key Indicator	List of files / documents to be kept ready as a proof of . Key Indicator	Information in support of the key indicator	Van Assess	Predetermine d Weightage (Wi) for Key Indicator	Grade Points	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading	Guidelines
Infrastructural facilities in the Department/Colleges a. Use of Digital Castrooms b. Use of Virgal Clastrooms c. Nest usage. f. Maintenance of Departmental Library c. Nist usage. f. Maintenance of Departmental Library c. Nist usage. f. Maintenance of Departmental Library c. Nature of Departmenta	12	/Collaborations with Govt and Non Governmental	other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	offered -10 Amount generated through Consultancy - 5 points		20				2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C
1. Use of Dipal Classrooms 1. Use of Virual Cassrooms 1. Use of Viru	-		IV - USE OF INFRAST	RUCTURE & LEARNING RESOUR	CES					
1. Counseling of students as Mentor/ Class teacher a Saudent Profic Collection b. Semester wise updation and ministerance. 2. Any other Study Material / Guidance 2. Any other Study Material / Guidance 3. Augustions: Fericare books) by Indianal folding the slow learners (offering study material/question banks) 3. Offering ment Scholoships 4. Organizing/Tancipation in Parent Teacher Meetings 8. Student Progression 5. Student Progression 1. Student Progres	13	Physical facilities	a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage.	Log books related to usage	20	20	3	60		2) Any three key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C
1. Student Progression 1. Student Progression 2. Student Support 2			V- ROLE IN STUDE	NT SUPPORT AND PROGRESSION	1				001	
Student Progression to 2 Higher Education 3 Higher Education 4 Higher Reports in the NAAC format 4 Higher Reports in the N	14	Student Support	a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships		10	50	3	150		2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C
a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in Institutional Governance and Leadership Governance a	15		progression to a)Higher Education b)Employment	Reports in the NAAC format	10	30	2	60		2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C
Departmental Action Plan b)Participation in Institutional Governance and Leadership Governance a		A STATE OF THE STA	VI- ROLE IN IN	STITUTIONAL GOVERNANCE						
Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices Reports in the NAAC format 20 20 20 30 31 All Two key indicators = 3 Grade points/A 20 2) Any one key indicator = 2 Grade points/B 3) No Indicator=0/D	16	Participation in Institutional Governance and Leadership	Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education		4x10	40	3	120		2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C
17 Best Practices a)The Departmental Best practices Reports in the NAAC format 20 20 2 40 2)Any one key indicator = 2 Grade points/B 3)No Indicator=0/D	100			- BEST PRACTICES			of the treatment of		in green	
	17		a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	2	40		2) Any one key indicator =2 Grade points/B
			Total Grade points			500		1000000		

Name & Signature of the Principal

Name & Signatures of the Academic advisors

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Dr.E. Gopi)

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		F	ormat - III A (To be Filled by Faculty an						
	Zone: IV		District: Chittoor			,			
	of the College and Address	Government Degree College, Nagari						-	
	of the Lecturer	E. Murali Mohan Reddy							
	of the Subject	Computer Applications							
)ate o	f Joining in Degree	05.06.2018				Date of Retires	ment.	31.08.2038	
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	Key Indicator Grade Points (KIGP) (A	Key Indicator	KIWWGP as	Guidelines
l Park		I-CU	RRICULAR ASPECTS						
	Curncular Planing and Implementation (for Autonomous Colleges -	Preperation and Implementation of 1. Annual Academic Curriculum Plan 2. Course Objectives & Outcomes	Course wise/Sem wise Records for the Academic Year	2x5= 10	20				1)All five key indicators = 3 Grade points/A 2)Any four key indicators = 2 Grade points/B
	Efforts for Curriculum Desing and Development to be	4. Lesson Plans	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	2	60		3) Any two key indicators =1 Grade points/C 4) No Indicator=0/D
	considered)	5. Active Participation in BOS	Invitaion Letter & Attendance	10		_			
	Carina	Additional inputs related to Curriculum of the courses taught	a)Course wise/Sem wise additional inputs Reports	10					1)All three key indicators =3 Grade points/A
2	riexionity/ rantenment	A 1 mm 1 A	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	2	60		2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
3	Feedback system	b) Analyzed c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
1000		II-TEACHING,	LEARNING & EVALUATION	ere Harb	Children has			discription.	
4	-	Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate and Advanced learners	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	3	30		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C
	2	2. Report on Course wise Remedial coaching	Course wise/Sem wise Reports on Bridge Courses conducted Course wise/Sem wise Report on Remedial coaching conducted	2x5=10		3	30		4)No Indicator=0/D

5		1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise / Sem wise Reports	50	50	2	100	1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
6	Teacher Profile and Quality	1. Report on Seminars / Conferences / Workshops / Guest Lectures organized 2. Report on Participation in Seminars / Conferences / Workshops / Guest Lectures / Invited talks 3. Awards and recognition 4. Participation in Short term / Orientation / Refresher courses / FDPs 5. E. Content Development / MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years		30	30	2	60	1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
		1. Report on Formative Evaluation (CIE)	Department wise reports regarding	10				
7	Evaluation Process and	2 Assignments-Critical, Innovative, text book and Internet based	Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment	10	30	3	90	1)All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B
	Reforms	3. Involvement in Summative evaluation	2. Departmental Internal Marks Register	5	30		20	3)Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D
		4. Maintaining Marks Register & Result Analysis register.	for CIA verified by the Principal	5				
8	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	Course wise Reports	5x6=30	30	2	60	1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D

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	Funding obtained for Research	III-RESERRON, I	NNOVATIONS AND EXTENSION					
9		2. Major Research Projects 3. Consultancy Projects	Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed)	5 10 5	20	0	0	1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C
10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note. A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition of research work		10 15 10 5	60	0	0	1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		Academic Extension activities through DRC/ Faculty	Reports in the NAAC format	10		0	0	
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODI*/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	3	60	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
2	and Non Governmental	L. CONSULTATION OF DIRECT	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	0	0	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		IV - USE OF INFRASTR	UCTURE & LEARNING RESOURCE	ES	and the same	CALL STREET	IT WALL	
3	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	3	60	1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D

		V- ROLE IN STUDE	NT SUPPORT AND PROGRESSIO	N	SAGARAN SAGAR	AL FAMILY SHIPS		
14		1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings		20 10 10	50	3	150	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
15	Student Progression	Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10	30	1	30	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
deci2		VI- ROLE IN IN	STITUTIONAL GOVERNANCE	argualtisus eret	the state	MINUS NEED	Money a single	Manage and Alley
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives		4x10	40	4	160	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
		VI)	- BEST PRACTICES	PARTY OF HUMBER	Service Control		State Square of Spirit	
17	Best Practices	Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	1	20	1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
		Total Grade points			500		1000	

Name & Signatures of the Academic advisors

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			Commissionerate of Col Academic & Administrative Audit							
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Varia.	Zone: of the College and Address	IV	District: CHITTOOR						T	
	of the Lecturer		GOVERN	MENT DE	GREE COLLE	EGE, NAGARI				
	of the Subject				MUNWAR					
	Homing in Degree			COMPUT	TER SCIENC	E				
	and an exception		05-06-2018			Date of F	Retirement		01-07-2042	
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading		
	le i si	I-CU	RRICULAR ASPECTS							
1	Autonomous Colleges -	Preperation and Implementation of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes	Course wise/Sem wise Records for the Academic Year	2x5= 10	20				1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B	
	Efforts for Curnculum Desing and Development to be considered)	Lesson Plans Active Participation in BOS	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	3	90		3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D	
	· · · · · · · · · · · · · · · · · · ·		Invitaion Letter & Attendance	10						
		courses taught	a)Course wise/Sem wise additional inputs Reports	10					1) 411 45 1 1 1 1 1 1	
2	Flexibility/Enrichment	c)Any Online courses like MOOCs	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	3	60		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D	
3	Feedback system	c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D	
		II-TEACHING	LEARNING & EVALUATION	- Option Com		PA A VA		4 1 1 1 1		
4		Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate and Advanced learners	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	3_	30		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicators =1 Grade points/C	
	2.	2. Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10		3	30		3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D	

š.No	Key budicanor	Last of files, deconnects to be kept reach as a provided Key Indocator	Information in support of the key indicator	Key Aspect Stores	Predetermine d Weightage (Wi) for Key Indicator	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading	Guidelines
	Teaching Learning Process	1. Report on stackest centered methods implemented (Course wee) 2. Report on implementation of ICT in teaching and learning (Course wise) of Report on implementation of Computer (Internet assisted learning (Course wise)) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subsect 5. Report on impovative pedagogical Tools used	Course wise Sem wise Reports	50	50	3	150		1)All five key indicators = 3 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicator = 1 Grade point/C 4) Below two=0/D
6	Teacher Profile and Qualin	1 Report on Semmans Conferences Workshops Guest Lectures organized 2 Report on Participation in Semmans Conferences Workshops Guest Lectures Invited talks 3 Awards and recognition 4 Participation in Short term. Orientation Refresher courses FDPs 5 E- Content Development MOOCs (Massive Open Online Courses) 6 Adinoral Qualifications acquired during the last two teats	Reports and Certificates	. 20	30	2	60		1).Any five key indicators =3 Grade points/A 2).Any three key indicators =2 Grade points/B 3).Any two key indicator =1 Grade point/C 4) Below two=0/D
	ACC CITO	4 Maintaining Marks Register & Result Analysis	Department wise reports regarding 1. Mad exams, Semmar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA venified by the Principal	10 10 5	30	3	90		1).All four key indicator Metrics = 3 Grade points /A 2) Metrics 1, 2, 4 = 2 Grade points /B 3) Metrics 1, 2,3 = 1 Grade point /C 4) Below two=0. D
8	Student Performance and Learning Outcomes	1. Announcement and Attantment of Course Outcomes 2. Report on Student semanary. Student demonstrations (Course wise) 3. Report on activities like Quaz. Group discussion/ Poster presentation (Course wise) 4. Report on Field tops (Course wise) 5. Report on Student Study projects (Course wise)	Course wise Reports	5x6=30	30	3	90		1) All five key indicators = 3 Grade points / A 2) First KI Metric and any three other = 2 Grade points / B 3) First KI Metric and any two other = 1 Grade point / C 4) Below two=0 / D

S.No	Key Indicator	List of files / documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage	O'LOC I CHILLS	Key Indicator Wise Weighted Grade Points (XIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading	Guidelines
		III-RESEARCH, I	NNOVATIONS AND EXTENSION	and the same of					
_	Funding obtained for Research		Letter of intimation and award letters	5					1)All three key indicators =3 Grade points: A
>		2 Major Research Projects	(For Current Year only Either	10	20	0	0		2) Any two key indicators =2 Grade points B
	Bodies)	3.Consultancy Projects	Ongoing OR Completed)	5					3)Any one key indicator =1 Grade point. C
10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers Chapters published as Co-Author (Note, A maximum of 3 publications in Scopus/Web of Science ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered)		10 15 10 5	60	1	10		1) Any three key indicators = 3 Grade points / A 2) Any two key indicators = 2 Grade points / B 3) Any one key indicator = 1 Grade point / C 4) No Indicator = 0 / D
	•	5.Research Guideship 6.Awards in recognition of research work		10 10					
		Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	10		0	0.		
11	Extension Activities	Involvement in activities related to community service 2. Sensitising the students about the value of Community Service D. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/LBA etc)	Reports in the NAAC format	5+5	20	3	30		1)All three key indicators = 3 Grade points / A 2)Any two key indicators = 2 Grade points / B 3)Any one key indicator = 1 Grade point / C 4)No Indicator=0/D
12	and Non Governmental	- 1-00 to 2 (1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	0	0		1).All three key indicators =3 Grade points/A 2).Any two key indicators =2 Grade points/B 3).Any one key indicator =1 Grade point/C 4).No Indicator=0/D
		IV - USE OF INFRASTE	CUCTURE & LEARNING RESOURCE	ES	HARRIES.		APPENDICTED IN	real value of	
13	Physical facilities	Infrastructural facilities in the Department/Colleges 2. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nhst usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	3	60		1)Any four key indicators = 3 Grade points /A 2)Any three key indicators = 2 Grade points /B 3).Any two key indicators = 1 Grade point /C 4) Below two Indicators=0 / D

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightnge (Wi) for Key Indicator	ACION (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	per Acacime	Guidelines
-		V- ROLE IN STUDE	INT SUPPORT AND PROGRESSION	7		Manual Line			
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering ment Scholarships 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10	50	3	150		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
15	Student Progression	Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10	30	3	90		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator=0/D
		VI- ROLE IN IN	ISTITUTIONAL GOVERNANCE			III a de la constante			
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	3	120		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
		VII	- BEST PRACTICES						
17	Best Practices	Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	3	60		1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
		Total Grade points			500		1150		

Name & Signatures of the Academic advisors

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	Zone:		District: CHIT	OOR					
	of the College and Address	Govt. Degree Colli							
	of the Lecturer of the Subject	D. KAMANJU							
	of Ioining in Degree College/Date	DI - D(BOID /	ECONOMICS						
vale (Touring in Degree Conege/ Date	01-06-2013/0	73-10-2021			Date of R	letirement:	30 -	-6-2032
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	Grade Points	Wise Weighted	per Acdemic	Guidelines
		I-CU	RRICULAR ASPECTS						
1	Implementation (for Autonomous Colleges -	Objectives & Outcomes	Course wise/Sem wise Records for the Academic Year	2x5= 10	30				1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B
		4. Lesson Plans	Course wise/Sem wise Records for the Academic Year	2x5= 10		9_	60		3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D
	considered)	5. Active Participation in BOS	Invitaion Letter & Attendance	10					
		Additional inputs related to Curriculum of the courses taught	a)Course wise/Sem wise additional inputs Reports	10	,	i	1 5		1)All three key indicators =3 Grade points/A
2	Flexibility/Enrichment		b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	1	20		2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
3	Feedback system	c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4)No Indicator=0/1)
		H-TEACHING	, LEARNING & EVALUATION						
4		1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Control who internal designed for Slow, Moderate and Advanced learners		10	20	3	60		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C
		Report on Course wise Bridge Courses conducted Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10					4)No Indicator=0/D

S.No	Key Indicator	List of files / documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP 25 per Acdemic Advisor's grading	Guidelines
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	3	150		1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade points/C 4) Below two=1/D
6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation / Refresher courses/FDPs 5. E- Content Development / MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years	Reports and Certificates	30	30	1	30		1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
7	Evaluation Process and Reforms	1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register.	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	10 - 10 - 5	30	3	90		1)All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3)Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D
8	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	•	5x6=30	30	3	90		1) All five key indicators = 3 Grade points/A 2) First KI Metric and any three other = 2 Grade points/B 3) First KI Metric and any two other = 1 Grade point/C 4) Below two=0/D

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S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Carla Points	per Acdemic	Guidelines
		III-RESEARCH, I	NNOVATIONS AND EXTENSION						
	Funding obtained for Research	1. Minor Research Projects	Letter of intimation and award letters	5		_			1)All three key indicators =3 Grade points/A
9		2.Major Research Projects	(For Current Year only Either	10	20	0	Ø		2) Any two key indicators = 2 Grade points/B
	Bodies)	3.Consultancy Projects	Ongoing OR Completed)	5					3)Any one key indicator =1 Grade point/C
10	1	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered)		10 15 10 5	60	Ø	0		1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		5.Research Guideship 6.Awards in recognition of research work		10 10					
		Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	10		0	0		
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	0	0		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	©	0		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		IV - USE OF INFRAS	TRUCTURE & LEARNING RESOUR	RCES					
13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	3	60		1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage	C ! D-'	Grade Points	per Acdemic	Guidelines
		V- ROLE IN STUDE	NT SUPPORT AND PROGRESSION	V					
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10 10	50	3	150		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
15		b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10	30	}	30	1	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		VI- ROLE IN IN	ISTITUTIONAL GOVERNANCE	100		THE SEC	I	T	
	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	.1	4x10	40	3	120	1	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
			- BEST PRACTICES						
17	Best Practices	Libertification and Contribution to	Reports in the NAAC format	20	20	2	40 930		1).All Two key indicators =3 Grade points/A 2).Any one key indicator =2 Grade points/B 3).No Indicator=0/12
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			Government of Andh	ra Pradesh					
			Commissionerate of College	giate Education					
			Academic & Administrative Audit of	Degree Colle	ges (2020-21)				
_		Form	nat - III A (To be Filled by Faculty and	handed over	o Academic Ad	ivisor)			
	Zone: IV		District: Chittoor	GDC Nagar	i, Chittoor Dis	st			
ame of	the College and Address		P.	Nagarjuna, I	ecturer in En	glish			
	the Lecturer				nglish				
Date of	oming in Degree College/Date ig in the present Institution	ng in Degree College/Date				Date of R	etirement		30-11-2045
		List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage	Grade Points (KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	Acdemic	Guidelines
		1-CUI	RRICULAR ASPECTS	100					
	Implementation (for	Annual Academic Curnculum Plan 2 Course Observes & Outcomes	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	10*3=30 10*3=30 10*0=0	.60		1) All five key indicators = 3 Grade points/A 2) Any four key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade points/C
1	Efforts for Curriculum Desing	4 Lesson Plans	Course wise/Sem wise Records for the Academic Year			В			4)No Indicator 11/D
	considered)	5. Active Participation in BOS	Invitaion Letter & Attendance	10	-				20.1
,	Curriculum	2.Value added courses offered & completed	a)Course wise/Sem wise additional inputs Reports b)Report on Certificate/ Diploma	10*1=10 2x5=10	20	С	10		1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator = 1/D
-	Fessbary/Enrichment	a)Cernficate b)Diploma c)Any Online courses like MOOCs	c) Any Online courses like MOOCs	235-10					1)All three ker micheators *3 Grade points/A
3	Freedback system	Feedback on Curriculum by Students	Course wise/Sem wise a) Reports of Feedback b) Analysis Reports c) Action taken Report	10	10	Λ	30		2) Any two key indicator = 2 Grade points/B. 3) Any one key indicator = 1 Grade point/C. 4) No Indicator = 1/D.
		II-TEACHING	G, LEARNING & EVALUATION						
		Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate and Advanced learners	I Course wise/Sem wise Reports with	10	20	В	20		1) All three key melicators = 3 Grade points / A 2) Any two key melicators = 2 Grade points / B 3) Any one key melicator = 1 Grade point / C
	Catering to Student Deversity	Report on Course wise Bridge Courses conducted Report on Course wise Remedial coaching conducted	1 Course wise/Sem wise Reports on Hindge Courses conducted 2 Course wise/Sem wise Report on Remedial coaching conducted	25 = 10		С	10		4)No Indicator 10 D
	Texasing Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (course wise) or Report on implementation of Computer/Internet assisted learning (course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution to e the development of LMS in the conterned subject 3. Report on numerative pedagogical Tools used	Course wise/ Sem wise Reports	ži	50	В			1) All five key andward or 1 Grade points A 2) Any three key andward = 2 Grade points B 1) Any two key andward 1 Grade point C 4) Below two 11

T	Scher Profile and Quality 4. 5. 6. 6.	Report on Seminars/Conferences/ Workshops/ uest Lectures organized Report on Participation in eminars/Conferences/Workshops/ Guest Lectures/ avited talks Awards and recognition Participation in Short term/ Orientation / Refresher ourses/FDPs E- Content Development / MOOCs (Massive Open Online Courses) Aditional Qualifications acquired during the last two ears	Reports and Certificates	30	30	В	60	1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D
	Evaluation Process and	Assignments-Critical, Innovative, text book and internet based 3. Involvement in Summative evaluation	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	10 10 5	30	В	60	1) All four key indicator Metrics = 3 Grade points/A 2) Metrics 1, 2, 4 = 2 Grade points/B 3) Metrics 1, 2,3 = 1 Grade point/C 4) Below two=0/D
*	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations		5x6=30	30	В	60	1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point 4) Below two=0/D
	Funding obtained for Research	1. Minor Research Projects	NNOVATIONS AND EXTENSION Letter of intimation and award letters (For Current Year only Either	5	20	С	0	1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C
	Research Publication - and Awards	3.Consultancy Projects 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARI- Listed journals/Any book with ISBN shall be considered. 5.Research Guide-hip 6.Awards in recognition	f	10 15 10*2=20 5	60	В	20	1)Any three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point (C. 4) No Indicator=0/D
		Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)		10		С	10	1) All three key indicators = 1 Grade point-/A 2) Any two key indicators = 2 Grade point-/B
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/ Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	В	20	3) Am one key indicator = 1 Grade point C. 4) No Indicator = 0/D
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	1.Collaboration with University / Industry/NGO / Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	MoUs 5 points Consultancy offered 10 Amount generated through Consultancy 5 points	20	20	D	U	1) All three key indicators = 1 Grade points / A 2) Any two key indicators = 2 Grade points / B 3) Any one key indicator = 1 Grade point / C 4) No Indicator = 0/D

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		IV - USE OF INFRASTR	UCTURE & LEARNING RESOUR	CES				
3 171	ysical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nhst usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	Α	60	1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D
_	The second second second	V- ROLE IN STUDE	NT SUPPORT AND PROGRESSIO	N		The Person of th	I	
4 8	rudent Support	1. Counseling of students as Mentor/ Class teacher a Student Profile Collection b. Semester wise updation and maintenance. 2 Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10	50	A	150	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
15	Student Progression	b)Employment	Reports in the NAAC format	10 10 10	30	С	30	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		c)Entrepreneurship	STITUTIONAL GOVERNANCE					
16	Participation in Institutional Convernance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives		4x10	40	A	120	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
			A DESCRIPTIONS					The second secon
_		Identification and Contribution to	Reports in the NAAC format	20	20	A	60	1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
17	Best Practices	a. The Departmental Best practices	Reports in the RAAC torma				880	3)No Indicator=0/15

Name & Signatures of the Academic advisors

1)

2)

3)

P. Nagguna

Government of Andhra Pradesh Commissionerate of Collegiate Education Academic & Administrative Audit of Degree Colleges (2020-21) Format - III A (To be Filled by Faculty and handed over to Academic Advisor) Zone: TV District: Chittony Name of the College and Address Government Degree College, Nagooil Name of the Lecturer Name of the Subject HISTORY Date of Joining in Degree College/Date -09-2008 /19-10-2021 Date of Retirement: NA Key Indicator Key Indicator KIWWGP 25 Predetermine Grade Points | Wise Weighted List of files / documents to be kept ready as a proof of per Acdemic Guidelines Information in support of the key Key Aspect | d Weightage S.No Key Indicator **Grade Points** (KIGP) Key Indicator indicator (Wi) for Key Scores Advisor's =3; B=2; C=1; (KIWWGP) = Indicator grading KIGP X Wi D=0) I-CURRICULAR ASPECTS Curricular Planing and Preperation and Implementation of Course wise/Sem wise Records for the 1. Annual Academic Curriculum Plan 2. Course Implementation (for 2x5 = 101) All five key indicators = 3 Grade points/A Academic Year Autonomous Colleges -Objectives & Outcomes 2) Any four key indicators = 2 Grade points/B 2 30 60 Efforts for Curnculum Desing 3. Teaching Diary Course wise/Sem wise Records for the 3) Any two key indicators = 1 Grade points/C 2x5 = 10and Development to be 4. Lesson Plans Academic Year 4)No Indicator=0/D considered) 5. Active Participation in BOS Invitzion Letter & Attendance 10 1. Additional inputs related to Curriculum of the 2) Course wise/Sem wise additional 10 courses taught inputs Reports 1)All three key indicators = 3 Grade points/A 2.Value added courses offered & completed 2) Any two key indicators = 2 Grade points/B 20 Heribility/Enachment)Certificate b)Report on Certificate/ Diploma 60 3) Any one key indicator =1 Grade point/C 2x5=10)Diploma 4)No Indicator=0/D c) Any Online courses like MOOCs c) Any Online courses like MOOCs Feedback on Curriculum by Students Course wise/Sem wise 1)All three key indicators = 3 Grade points/A Collected 2) Reports of Feedback 2) Any two key indicators = 2 Grade points/B Feedback system b) Analyzed 30 b) Analysis Reports 3) Any one key indicator =1 Grade point/C c) Action taken Report 4)No Indicator=0/D II-TEACHING, LEARNING & EVALUATION 1.Course wise/Sem wise Reports with I. Report on grouping of students into Slow, Moderate lists of students (Slow, Moderate and 20d Advanced learners Advanced learners) 10 2 Course wise activities designed for Slow, Moderate 2 Course wise/Sem wise Activities 30 1)All three key indicators =3 Grade points/A 3 and Advanced learners designed for Slow, Moderate and 2) Any two key indicators = 2 Grade points/B Catering to Student Diversity 20 Advanced learners 3) Any one key indicator =1 Grade point/C 4)No Indicator=0/D 1.Course wise/Sem wise Reports on Report on Course wise Bridge Courses conducted Bridge Courses conducted 30 2x5 = 103 2 Report on Course wise Remedial coaching conducted 2 Course wise/Sem wise Report on Remedial coaching conducted

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator		d Weightage	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	per Acdemic	Guidelines
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	2	100		1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
6.	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation / Refresher courses/FDPs 5. E- Content Development / MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years		30	30	1	30		1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
7	Evaluation Process and Reforms	1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register.	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	10 10 5	30	3	90		1)All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3)Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D
8	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstration (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)		5x6=30	30	. 3	90		1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D
		III-RESEARCH,	INNOVATIONS AND EXTENSION			- (F) (E) (F)			

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y Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	Advisor's	Guidelines
unding obtained for Research	1. Minor Research Projects	Letter of intimation and award letters	5					1)All three key indicators = 3 Grade points/A
Govt./Non-Governmental	2.Major Research Projects	(For Current Year only Either	10	20	0	1		2) Any two key indicators = 2 Grade points/B
Bodies)	3.Consultancy Projects	Ongoing OR Completed)	5	1				3) Any one key indicator =1 Grade point/C
Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered)	•	10 15 10 5	60	0	0		1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D
	5.Research Guideship 6.Awards in recognition of research work	a l	10 10					
	Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	10					
Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	. 0	0		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
Functional MoUs /Collaborations with Goand Non Governmental Organisations	, ,	MoUs - 5 points Consultancy offered -10 Amount generated throug Consultancy - 5 points	h 20	20	0	0		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
THE RESERVE TO THE PROPERTY OF THE PARTY.	IV - USE OF INFR	ASTRUCTURE & LEARNING RESO	URCES		HE THE VEHICLE	F-ISSNED T-Y	BETTER T	
13 Physical facilities	Infrastructural facilities in the Department/College a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	2	40		1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D
		TUDENT SUPPORT AND PROGRES						

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S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage	Grade Points (KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	per Acdemic	Guidelines
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10	50	3	150		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
15	Student Progression	Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10	30	2	60		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		·	STITUTIONAL GOVERNANCE						
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	1	40		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
17	Best Practices	Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	2	40		1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
		Total Grade points			500		850		

Name & Signatures of the Academic advisors

1)

2)

3)

G. SARTTHA)

Government of Andhra Pradesh Commissionerate of Collegiate Education Academic & Administrative Audit of Degree Colleges (2020-21) Format - III A (To be Filled by Faculty and handed over to Academic Advisor) District: Zone: GOVT DEGREE COLLEGE NAGARI Name of the College and Address R. SRIWIVAS Name of the Lecturer MATHEMATICS Name of the Subject Date of Renrement: Date of Joining in Degree College/Date 07/05/2001 Key Indicator | Key Indicator KIWWGP as Predetermine Grade Points | Wise Weighted per Acdemic Guidelines d Weightage Key Aspect Grade Points Information in support of the key List of files / documents to be kept ready as a proof of (KIGP) (A Advisor's (Wi) for Key =3; B=2; C=1; (KIWWGP) = Scores S.No Key Indicator indicator Key Indicator grading Indicator KIGP X Wi D=0) I-CURRICULAR ASPECTS Preperation and Implementation of 1)All five key indicators =3 Grade points/A Curricular Planing and Course wise/Sem wise Records for the 2x5 = 102) Any four key indicators = 2 Grade points/B 1. Annual Academic Curriculum Plan 2.Course Implementation (for Academic Year 3) Any two key indicators = 1 Grade points/C 60 Objectives & Outcomes Autonomous Colleges -30 Course wise/Sem wise Records for the Efforts for Curriculum Desing 3. Teaching Diary 4)No Indicator=0/D 2x5 = 10Academic Year 4. Lesson Plans and Development to be 10 Invitaion Letter & Attendance 5. Active Participation in BOS considered) a)Course wise/Sem wise additional 1. Additional inputs related to Curriculum of the 1)All three key indicators =3 Grade points/A 10 inputs Reports 2) Any two key indicators = 2 Grade points/B courses taught 0 2.Value added courses offered & completed 3) Any one key indicator = 1 Grade point/C 20 Curriculum b)Report on Certificate/ Diploma 4)No Indicator=0/D Flexibility/Enrichment a)Certificate 2x5 = 10c) Any Online courses like MOOCs b)Diploma c) Any Online courses like MOOCs 1)All three key indicators =3 Grade points/A Feedback on Curriculum by Students Course wise/Sem wise 2) Any two key indicators = 2 Grade points/B a) Collected a)Reports of Feedback 30 3) Any one key indicator = 1 Grade point/C 10 b) Analyzed Feedback system b)Analysis Reports 4)No Indicator=0/D c) Action taken c)Action taken Report II-TEACHING, LEARNING & EVALUATION 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and 1. Report on grouping of students into Slow, Moderate Advanced learners) 20 and Advanced learners 1)All three key indicators = 3 Grade points/A 2.Course wise/Sem wise Activities 2. Course wise activities designed for Slow, Moderate 2) Any two key indicators = 2 Grade points/B designed for Slow, Moderate and and Advanced learners 3) Any one key indicator = 1 Grade point/C 20 Advanced learners Catering to Student Diversity 4)No Indicator=0/D 1.Course wise/Sem wise Reports on Bridge Courses conducted 1. Report on Course wise Bridge Courses conducted 2x5 = 10

2. Report on Course wise Remedial coaching conducted 2.Course wise/Sem wise Report on

Remedial coaching conducted

10

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S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	1 W. talana	Grade Points	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading	Guidelines
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	1	50		1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation / Refresher courses/FDPs 5. E- Content Development / MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two	Reports and Certificates	30	30	2	60		1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
7	Evaluation Process and Reforms	2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	10 10 5	30	3	90		1) All four key indicator Metrics = 3 Grade points/A 2) Metrics 1, 2, 4 = 2 Grade points/B 3) Metrics 1, 2,3 = 1 Grade point/C 4) Below two=0/D
8	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	Course wise Reports	5x6=30	30	2	60		1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D
		III-RESEARCH.	INNOVATIONS AND EXTENSION						1)All three key indicators =3 Grade points/A
9	Funding obtained for Research (Govt./Non-Governmental Bodies)		Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed)	5	20				2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C

Top on.

	13		12	##			10	2
	Physical facilities		Functional MoUs /Collaborations with Govt and Non Governmental Organisations	Extension Activities			Research Publications and Awards	Key Indicator
V- ROLE IN STUDENT SUPPORT	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage f. Maintenance of Departmental Library	IV - USE OF INFRASTRUCTURE	1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	5.Research Guideship 6.Awards in recognition of research work	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered)	List of files/ documents to be kept ready as a proof of Key Indicator
NT SUPPORT AND PROGRESSION	Log books related to usage	RUCTURE & LEARNING RESOURCES	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	Reports in the NAAC format	Reports in the NAAC format			Information in support of the key indicator
	20	ES	20	5+5	10	10	10 10 5	Key Aspect Scores
	20		20	20			60	Predetermine d Weightage (Wi) for Key Indicator
	7							Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)
	40							Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi
								KIWWGP as per Acdemic Advisor's grading
	1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D			1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D	Guidelines

S.No	Key Indicator	List of files / documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading	Guidelines
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings		20 10 10	50		50		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
15	Student Progression	Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10	30	2	60		1)All three key indicators =3 Grade prints/A 2)Any two key indicators =2 Grade prints/B 3)Any one key indicator =1 Grade prints/C 4)No Indicator=0/D
		VI- ROLE IN IN	STITUTIONAL GOVERNANCE					CE SEEL S	
1.15	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	1	40		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
			- BEST PRACTICES						
17	and the second s	Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	1	20	1	1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
		Total Grade points			500		600		

Name & Signatures of the Academic advisors

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			Government of And	dhra Pradesh					
			Commissionerate of Col	legiate Education					
-	.,	F	Academic & Administrative Audit	of Degree Col	leges (2020-21)				
Name	Zone: IV		ormat - III A (To be Filled by Faculty an District: Chittoor	d handed over	to Academic A	dvisor)			
Name	of the College and Address of the Lecturer	Govt. Degree College, Nagari							
		Dr.C.RAMANA REDDY Political Science							
Date	Jonning in Degree College/Date	06-11-2010; & 23-06-2016							
		23-06-2016				Date of I	letirement:		
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	Key Indicator Grade Points	Key Indicator Wise Weighted Grade Points	Advisor's	Guidelines
		I-CU	RRICULAR ASPECTS						
1	Autonomous Colleges - Efforts for Curriculum Desing	Preparation and Implementation of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes	Course wise/Sem wise Records for the Academic Year	2x5= 10					1)All five key indicators ≈3 Grade points/A
		4. Lesson Plans	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	2	60		2)Any four key indicators = 2 Grade points/B 3)Any two key indicators = 1 Grade points/C 4)No Indicator=0/1)
		Active Participation in BOS Additional inputs related to Curriculum of the courses taught	Invitaion Letter & Attendance a)Course wise/Sem wise additional inputs Reports	10					4)NO Maicator=0/17
2	Plexibility/ Ennichment	2.Value added courses offered & completed a)Certificate b)Diploma c).Any Online courses like MOOCs	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2×5=10	20	1	20		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator=0/D
3	Feedback system	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator=0/1)
		II-TEACHING	, LEARNING & EVALUATION						
4		Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate and Advanced learners	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	3	60		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C
		2. Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10					4)No Indicator=0/1)

S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	Grade Points	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	per Acdemic	Guidelines
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2.Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	3	150		1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Admonal Qualifications acquired during the last two years	Reports and Certificates	30	30	2	60		1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
7		1. Report on Formative Evaluation (CIF) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register.	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	10 10 5	30	4	120		1)All four key indicator Metrics = 3 Grade points/A 2) Metrics 1, 2, 4 = 2 Grade points/B 3)Metrics 1, 2,3 = 1 Grade point/C 4) Below two=0/D
8	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	Course wise Reports	5x6=30	30	2	60	1	I)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D
9			NNOVATIONS AND EXTENSION Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed)	5 10 5	20	0	0	:	All three key indicators = 3 Grade points/A Any two key indicators = 2 Grade points/B Any one key indicator = 1 Grade point/C

S.N	o Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage		Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	ner Acdemic	Guidelines
10	Reverage Dublicasing	1. Papers Published in Journals / Chapters published in edited volumes 2: Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered)		10 15 10 5	60	1	60		1)Any three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4) No Indicator=0/I)
		5.Research Guideship 6.Awards in recognition of research work	1	10 10	_				
		Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	10		0	0		
11	11 Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	3	. 60		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator=0/1)
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	2. Consultancy offered 3. Amount generated through Consultancy.	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	1	20		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator=0/ID
-		IV - USE OF INFRASTR	RUCTURE & LEARNING RESOURCE	ES					
13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	2	40		1)Any four key indicators = 3 Grade points/A 2)Any three key indicators = 2 Grade points/B 3)Any two key indicators = 1 Grade point/C 4) Below two Indicators=0/D
		V- ROLE IN STUDEN	NT SUPPORT AND PROGRESSION						

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage	Grade Points (KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	per Acdemic	Guidelines
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings		20 10 10	. 50	3	150		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/1)
15	Student Progression	b)I:mployment	Reports in the NAAC format	10 10 10	30	2	60		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		c)Entrepreneurship VI. ROLE IN IN	NSTITUTIONAL GOVERNANCE				4		
16	Participation in Institutional	a)Contribution to Departmental Vision & Mission and Departmental Action Plan		4x10	40	3	120		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
-		VI	I - BEST PRACTICES						1)All Two key indicators =3 Grade points/A
17	Best Practices	Line Contribution to	Reports in the NAAC format	20	20	2	40		2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
_		Total Grade points			500		1110		

Name & Signatures of the Academic advisors

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(Dr. C. Ramana Reddy)



			Commissionerate of Coll		on.				
			Academic & Administrative Audit						
	7	Fe	ormat - III A (To be Filled by Faculty and	handed over	to Academic Ac	lvisor)			·
Name	Tone: IV	Govt. Degree College, Nagari	District: Chittoor						
		Dr.M.BHASKARA RAIU							
		Political Science							
Dary of	Jonning in Degree College/Date					Date of l	lettrement:	1	
	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	Key Indicator Grade Points (KIGP) (A	Key Indicator	KIWWGP as per Aedemic Advisor's grading	Guidelines
			RRICULAR ASPECTS						
	Implementation (for	Objectives & Outcomes	Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the	2x5= 10	30	2	60		1) All five key indicators = 3 Grade points/A 2) Any four key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade points/C
	and Development to be	4. Lesson Plans 5. Active Participation in BOS	Academic Year Invitaion Letter & Attendance	2x5= 10					4)No Indicator=0/D
		1. Additional inputs related to Curnculum of the courses		10					
2	Curnculum Flexibility / Ennichment	2.Value added courses offered & completed a)Certificate	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2×5=10	2:1	1·	211		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
3	! eedback system	Feedback on Curnculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator = 0./1)
		II-TEACHING	LEARNING & EVALUATION					_	
4		Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate and Advanced learners	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	2	40		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C
		2 Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10					4)No Indicator=0/D
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject	Course wise/ Sem wise Reports	50	50	3	150		1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D

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	S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	a weightage	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading	Guidelines
	6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation / Refresher courses/HDPs 5. E- Content Development / MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years	Reports and Certificates	30	30	2	60		1) Any five key indicators = 3 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicator = 1 Grade point/C 4) Below two=0/D
	100	Evaluation Process and Reforms	Involvement in Summative evaluation Maintaining Marks Register & Result Analysis	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	10 10 · 5	30	4	120		1) All four key indicator Metrics = 3 Grade points/A 2) Metrics 1, 2, 4 = 2 Grade points/B 3) Metrics 1, 2,3 = 1 Grade point/C 4) Below two=0/D
	. ×	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field tops (Course wise) 5. Report on Student Study projects (Course wise)	l .	5x6=30	30	2	6(1		1)All five key indicators =3 Grade points/A 2)Itrist KI Metric and any three other =2 Grade points/B 3)Itrist KI Metric and any two other =1 Grade point/C 4) Below two=0/D
			III-RESEARCH, I	NNOVATIONS AND EXTENSION						
	9	Funding obtained for Research (Govt./Non-Governmental Bodies)	1. Minor Research Projects 2.Major Research Projects 3.Consultancy Projects	Letter of intimation and award letters (For Current Year only Lither Ongoing OR Completed)	5 10 5	20	0	0		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C
	10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered)		10 15 10 5	6(1	0	0		1)Any three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4) No Indicator=0/D
			5.Research Guideship of research work Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)		10		0	0		

S.No	Ney Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP an per Acdemic Advisor's grading	Guidelines
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODE/Swachh Bharat/UTA etc)	Reports in the NAAC format	5+5	20	2	40		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator=0/D
12	/Collaborations with Govt	2 Consultancy offered 3. Amount generated through Consultancy	MoUs - 5 points — Consultancy offered - 10 Amount generated through Consultancy - 5 points	2(1	20	()	(1		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D
		IV - USE OF INFRASTI	RUCTURE & LEARNING RESOURCE	CES					
13	Physical facilities	Infrastructural facilities in the Department /Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d Use of Library c. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	211	20	2	40		1) Any four key indicators = 1 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade point/C 4) Below two Indicators=0/D
		V- ROLE IN STUDE	NT SUPPORT AND PROGRESSION	1					
14	Student Support	1. Counseling of students as Mentor/ Class teacher a Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering ment Scholarships 4. Organizing/Participation in Parent Teacher Meetings		20 10 10	30	3	150		1)All I our key indicators = 3 Grade points/A 2)Any Three key indicators = 2 Grade points/B 3)Any Two key indicator = 1 Grade point/C 4)Below two=0/D
15	Student Progression	b)Employment c)Untrepreneurship	Reports in the NAAC format	10 10 10	30	1	30		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/D
	1		STITUTIONAL GOVERNANCE						
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	3	120		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
> -			- BEST PRACTICES						

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator				Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	grading	1)All Two key indicators = 3 Grade points/A
17		Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	1	20		1)All Two key indicators = 2 Grade points/B 2)Any one key indicator = 2 Grade points/B 3)No Indicator=0/D
	Total Grade points						941		

Name & Signatures of the Academic advisors

DA-M.BHASKARA RAT

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			Government of And Commissionerate of Colle	giate Educatio					
			Academic & Administrative Audit of	f Degree Coll	eges (2020-21)				
		Fo	mat - III A (To be Filled by Faculty and	handed over	to Academic Ad	(visor)			
ana	IV , District: CHITTOOR								
one.	the College and Address	Government Degree College, Nagari							
		Dr. T.SUHASINI							
		Physics				Date of Retiren	nent.31-07-1943		
ate of	Joining in Degree College/Date	22/05/2013							
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect	Predetermine d Weightage (Wi) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading	Guidelines
		I-CU	RRICULAR ASPECTS	Early					
	Curncular Planing and	Preperation and Implementation of 1. Annual Academic Curriculum Plan 2. Course Objectives & Outcomes	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	2	60	1	1)All five key indicators = 3 Grade points/A 2)Any four key indicators = 2 Grade points/B 3)Any two key indicators = 1 Grade points/C
1		3. Teaching Diary	Course wise/Sem wise Records for the Academic Year	2x5= 10					4)No Indicator=0/D
		5. Active Participation in BOS	Invitaion Letter & Attendance	10	= 1				
	•	Additional inputs related to Curriculum of the courses taught	a)Course wise/Sem wise additional inputs Reports	10			(0)		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B
2	Flexibility/Enrichment	2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	3	60		3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
3	Feedback system	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D
		TI TEACHING	, LEARNING & EVALUATION						-20-1/
		Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate	1.Course wise/Sem wise Reports with	10	20	3	30		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D

	1	Report on Course wise Bridge Courses conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10		3	30	1)All five key indicators =3 Grade points/A
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2.Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	2	100	2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D
6		1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years	Reports and Certificates	30	30	2	60	1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D
7	Evaluation Process and	Report on Formative Evaluation (CIE) Assignments-Critical, Innovative, text book and Internet based	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register	10	30	2	60	1).All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3)Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D
	Evaluation Process and Reforms	Involvement in Summative evaluation Maintaining Marks Register & Result Analysis register	for CIA	5				

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	student Performance and	Course wise) Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) Report on hield trips (Course wise) Report on Student Study projects (Course wise)	ourse wise Reports	5×6=30	30	3	90	2)First KI Metric and any three other = 2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/1)
			NOVIAGRONIC AND EVTENCION					
			NOVATIONS AND EXTENSION	- I				1)All three key indicators = 3 Grade points/A
	Funding obtained for Research	I I I I I I I I I I I I I I I I I I I	etter of intimation and award letters	10	20	0	0	2) Any two key indicators = 2 Grade points/B
9	(Govt./Non-Governmental	/ INTERIOR INCREMENTAL FORCES	For Current Year only Either	- 107				3) Any one key indicator =1 Grade point/C
	Bodies)	3.Consultancy Projects	Ongoing OR Completed)	3				
10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered)		10 15 10 5	60	0	0	1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		5.Research Guideship 6.Awards in recognition of research work		10 10				
		Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	10		1	10	
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	3	60	1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/1)
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	 Consultancy offered Amount generated through Consultancy. 	-10 Amount generated through Consultancy - 5 points	20	20	5*1=5	5	1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		THE OF THE OF THE PACT	RUCTURE & LEARNING RESOUR	CES				

13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20 N	20	3	60	1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D
	14-	V- ROLE IN STUDI	ENT SUPPORT AND PROGRESSION					
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings		20 10 10 10	50	3	150	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
15	Student Progression	Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10	30	1	30	1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		VI- ROLE IN I	NSTITUTIONAL GOVERNANCE	10 L C				
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	1	4x10	40	3	120	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
			II - BEST PRACTICES			LHEL		
17	Best Practices	Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	3	60	1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
		Total Grade points			500		955	
		Total Grade points		Nan	ne & Sumatures	of the Academ	ne advisors	~ 0

Name & Signatures of the Academic advisors

Dr. T. SUHASINI Lecturer in physics

			Government of And	hra Pradesh					
			Commissionerate of Coll						
		Po	Academic & Administrative Audit of trust - III A (To be Filled by Faculty and	of Degree Col	leges (2020-21)	duiane \			
	Zone; IV	·	District: Chittoor	manaca over	to Academic A	avisor)			
	of the College and Address of the Lecturer				rl, Chittoor Di				
	of the Subject		Dr.	K.Vijaya Bab	u, Lecturer in	Physics			
				11	TYSICS				
	f Journig in Degree College/Date ing in the present Institution	08-3	2-2001/11-10-2021			Date of R	etirement		31-08-2036
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage	Grade Points (KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi		Guidelines
		I-CU	RRICULAR ASPECTS						
	Curricular Planing and	Preperation and Implementation of							
	Implementation (for Autonomous Colleges -	1. Annual Academic Curriculum Plan 2 Course Objectives & Outcomes	Course wise/Sem wise Records for the Academic Year	2x5= 10		10.3=30			1)All five key indicators =3 Grade points/A
1	Efforts for Curriculum Desing				30	10*3=30			2) Any four key indicators = 2 Grade points/B
	and Development to be	4. Lesson Plans	Course wise/Sem wise Records for the Academic Year	2x5= 10		10*0=0 B	60		3)Any two key indicators =1 Grade points/C 4)No Indicator=0/I)
	considered)	5. Active Participation in BOS	Invitaion Letter & Attendance	10					,, va maisinn a, v
		1. Additional inputs related to Curriculum of the	a)Course wise/Sem wise additional	10*1=10					
١.	Curriculum	2.Value added courses offered & completed	inputs Reports				10		1) All three key indicators = 3 Grade points/A
'	Flexibility/Enrichment	10 6	b)Report on Certificate/ Diploma		20	С			2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C
		b)Diploma	c) Any Online courses like MOOCs	2x5=1()					4)No Indicator= 0/1)
		c)Any Online courses like MOOCs							
		Feedback on Curriculum by Students a) Collected	Course wise/Sem wise						1)All three key indicators =3 Grade points/A
3	Feedback system	b) Analyzed	a) Reports of Feedback	10	10	Α	30		2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/ID
		c) Action taken	b)Analysis Reports c)Action taken Report		110				
Ľ a		II-TEACHING	, LEARNING & EVALUATION						THE PROPERTY OF THE PROPERTY O
		AL- A ISAGI AND	1.Course wise/Sem wise Reports with						
		1. Report on grouping of students into Slow, Mixlerate	lists of students (Slow, Moderate and						
		and Advanced learners	Advanced learners)	10		В	20		
		2. Course wise activities designed for Slow, Moderate and Advanced learners	2 Course wise/Sem wise Activities designed for Slow, Moderate and				2		1)All three key indicators =3 Grade points/A
1	Catering to Student Diversity		Advanced learners		20				2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C
			1.Course wise/Sem wise Reports on						4)No Indicator=0/D
		Report on Course wise Bridge Courses conducted Report on Course wise Bridge Courses conducted	Bridge Courses conducted	2x5=10		C	10		
		2. Report on Course wise Remedial coaching conducted	2 Course wise/Sem wise Report on Remedial coaching conducted						
			remedia coaching conducted		_				
		1 Report on student centered methods implemented						li li	
		(Course wise) 2 Report on implementation of ICT in teaching and							
	1	learning Course wise)							
ı	Toreluna Lasarras Danasa	Demost an analysis of the	0		San San				1)All five key indicators = 3 Grade points/A 2)Any three key indicators = 2 Grade points/B
,		Report on implementation of Computer/Internet assisted learning (Course wise)	Course wise/ Sem wise Reports	50	50	В	100		3) Any two key indicator = 1 Grade point/C
		Report on the Use of LMS tools (Course wise)				,			4) Below two=0/D
		Contribution for the development of LMS in the							
		Report on unovanve pedagogical Tools used						ļ,	
		z inclume an uniovanive bedagogical 1001s used							

6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation / Refresher courses/FDPs 5. E- Content Development / MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years	Reports and Certificates	30	30	В	60		1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D
		1. Report on Formative Evaluation (CIE)	Department wise reports regarding	10					
,	Evaluation Process and	2. Assignments-Critical, Innovative, text book and Internet based	1. Mid exams, Seminar Reports, Assignment books, Projects and any	10	20	· · · A	90		1) All four key indicator Metrics = 3 Grade points/A 2) Metrics 1, 2, 4 = 2 Grade points/B
'	Reforms	3. Involvement in Summative evaluation	other tools of Internal Assessment 2. Departmental Internal Marks Register	5	30	A	90		3) Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D
		4. Maintaining Marks Register & Result Analysis register.	for CIA venfied by the Principal	5					4) Dalow (wo-0) D
8	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	1	5x6=30	30	В	60		1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D
			NNOVATIONS AND EXTENSION			24-			
9	Funding obtained for Research (Govt./Non-Governmental Bodies)	1. Minor Research Projects 2.Major Research Projects 3.Consultancy Projects	Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed)	5 10 5	20	С	0		1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C
10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered)		10 15 10•2=20 5	60	В	0		1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		5.Research Guideship 6.Awards in recognition of research work		10 10					
		Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	10		С	0	=	
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	В	()		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	В	5		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D

		THE TIPE OF TATE A PET	DICTIDE & TEADNING DESCITE	CES				11 42 11	
		IV - USE OF INFRAST	RUCTURE & LEARNING RESOUR						
13	Physical facilities	d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	A	60	2	Any four key indicators =3 Grade points/A () Any three key indicators =2 Grade points/B () Any two key indicators =1 Grade point/C () Below two Indicators=0/D
	ALL PROPERTY OF THE PARTY OF TH	V- ROLE IN STUDE	ENT SUPPORT AND PROGRESSION	7					
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions / reference books) b) Handholding the slow learners (offering study material / question banks) 3. Offering ment Scholarships 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10	50	В	100		1) All Four key indicators = 3 Grade points / A 2) Any Three key indicators = 2 Grade points / B 3) Any Two key indicator = 1 Grade point / C 4) Below two=0 / D
15	Student Progression	b) Employment	Reports in the NAAC format	10 10 10	30	С	30		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator =0/D
		VI- ROLE IN I	NSTITUTIONAL GOVERNANCE			Plant St.	T	T	
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC quality institutives	1	4x10	40	В	80		1) All Four key indicators = 3 Grade points / A 2 Any Three key indicators = 2 Grade points / B 3 Any Two key indicator = 1 Grade point / C 4 Below two=11/D
			I - BEST PRACTICES						
17	Best Practice	Identification and Contribution to a) The Departmental Best practices	Reports in the NAAC format	20	20	С	20		1)All Two key indicators = 3 Grade points/A 2)Any one key indicator = 2 Grade points/B 3)No Indicator = 0/D
		b Insurational Best practices			500		735		
		Total Grade points		312		of the Academ			

Name & Signatures of the Academic advisors

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3)

Ov. K. Vigup Babar

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			Academic & Administrative Audit						
	The second of th		format - III A (To be I shed by Faculty an	d handed ove	r to Academic Ad	visor)			
Zone:	IV, District: CHITTOOR	C. II. N.							
1.11		Government Degree College, Nagari Dr. B. Ramesh							
		Physics						-	
	Joning in Degree College/Date					Date of F	letirement:	31-07-2051	
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wi) for Key Indicator	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading	Guidelines
		I-CI	JRRICULAR ASPECTS	TAIL THE		5500			
	Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curnculum Desing and Development to be	Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	20			1)All five key indicators = 3 Grade points/A 2)Any four key indicators = 2 Grade points/B
I		Teaching Diary Lesson Plans	Course wise/Sem wise Records for the Academic Year	2x5= 10					3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D
	considered)	5. Active Participation in BOS	Invitaion Letter & Attendance	10					
	Curnculum Flexibility/Enrichment	Additional inputs related to Curriculum of the courses taught	a)Course wise/Sem wise additional inputs Reports	10					1)All three key indicators =3 Grade points/A
2		2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	10			2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
3	Feedback system	Feedback on Curnculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	10			1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		II-TEACHING	G, LEARNING & EVALUATION						
4		Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate and Advanced learners	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	10			1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D

		1 Report on Course was Breeze Courses conducted 2 Report on Course was Remedia concerning conserved	I Course wise/Sem wise Reports on Bridge Courses or ducted 2 to the wise Sem wise Report of Remedial coaching conducted	285=10		in	
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	50	1) All five key indicators = 3 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicator = 1 Grade point/C 4) Below two=0/D
6		1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation / Refresher courses/FDPs 5. E- Content Development / MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years	Reports and Certificates	30	30	30	1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
7	Evaluation Process and Reforms	2 Assignments-Critical, Innovative, text book and Internet based	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA	10 10 5	30	30	1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 = 2 Grade points/B 3) Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D
	4.	4. Maintaining Marks Register & Result Analysis register.	for CIA	5			,,

×	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student ser mars). Student demonstration (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	Course wise Reports	5×6=30	30	30	1) V. (v. sc) indicators = 3 Crade points/A 2)First KI Metric and any three other = 2 Grade points/B 3)First KI Metric and any two other = 1 Grade point/C 4) Below two=0/D
		III-RESEARCH,	INNOVATIONS AND EXTENSION	TAX THE			
9	Funding obtained for Research (Govt./Non-Governmental Bodies)	Minor Research Projects Major Research Projects Consultancy Projects	Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed)	5 10 5	20	0	1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator=0/D
10	Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition		10 15 10 5	60	0	1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		of research work Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	10		0	
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	0	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
12	/Collaborations with Govt and Non Governmental	2. Consultancy offered	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	5	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
12	/Collaborations with Govt and Non Governmental	other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	-10 Amount generated through		20	5	 Any two key in Any one key in

		Total Grade points			300	373	
17	Best Practices	Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices	Reports in the NAAC format	20	20 500	20	1) All Two key indicators =3 Grade points/A 2) Any one key indicator =2 Grade points/B 3) No Indicator=0/D
		v	II - BEST PRACTICES				0.000 1.000 -2.00 -1.000 / 1
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	40	1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D
		VI- ROLE IN I	NSTITUTIONAL GOVERNANCE				
15	Student Progression	Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10	30	20	1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10	50	40	1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D
		V- ROLE IN STUD	ENT SUPPORT AND PROGRESSI	ON			
13	Physical facilities	Infrastructural facilities in the Department/Colleges Lacio Digital Classrooms C. Use of Labs d Use of Labrary e Nist usage f. Maintenance of Departmental Labrary	Log books related to usage	20	20	20	2) has these key indicators = 2 (inde points / B 3) has two key indicators =1 Circle point / C 4) Below two Indicators = 0/10
and the second second		7		1			

Name & Signatures of the Academic advisors

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B. 8=11/2/20

Government of Andhra Pradesh Commissionerate of Collegiate Education Academic & Administrative Audit of Degree Colleges (2020-21) Format - III A (To be Filled by Faculty and handed over to Academic Advisor) Zone: iv District: Chittoor Name of the College and Address Govt Degree College, Nagari, Name of the Lecturer Dr.C. CHINNAPAPAMMA Name of the Subject Telugu Date of Joining in Degree College/Date 03.10.2021 Date of Retirement: of Joining in the present Institution 30.08.2036 Key Indicator | Key Indicator Predetermine KIWWGP as Grade Points | Wise Weighted per Acdemic Guidelines List of files/ documents to be kept ready as a proof of Information in support of the key d Weightage Key Aspect S.No Key Indicator (KIGP) Grade Points (Λ **Key Indicator** (Wi) for Key indicator Scores =3; B=2; C=1; (KIWWGP) = Indicator grading KIGP X Wi D=0) I-CURRICULAR ASPECTS Curricular Planing and Preparation and Implementation of Course wise/Sem wise Records for the 1. Annual Academic Curriculum Plan 2. Course Implementation (for 2x5 = 101) All five key indicators = 3 Grade points/A Academic Year Autonomous Colleges -Objectives & Outcomes 2) Any four key indicators = 2 Grade points/B Efforts for Curriculum Desing 3. Teaching Diary 30 60 Course wise/Sem wise Records for the 3) Any two key indicators =1 Grade points/C and Development to be 2x5 = 104. Lesson Plans Academic Year 4)No Indicator=0/D considered) 5. Active Participation in BOS Invitaion Letter & Attendance 10 1. Additional inputs related to Curriculum of the a)Course wise/Sem wise additional 10 courses taught inputs Reports 1)All three key indicators = 3 Grade points/A Curriculum 2.Value added courses offered & completed 2) Any two key indicators = 2 Grade points/B Flexibility/Enrichment 20 a)Certificate b)Report on Certificate/ Diploma 3) Any one key indicator =1 Grade point/C 2x5=10b)Diploma c)Any Online courses like MOOCs 4)No Indicator=0/D c)Any Online courses like MOOCs Feedback on Curriculum by Students Course wise/Sem wise a) Collected 1)All three key indicators = 3 Grade points/A a)Reports of Feedback Feedback system b) Analyzed 2) Any two key indicators = 2 Grade points/B 10 10 30 b)Analysis Reports 3) Any one key indicator =1 Grade point/C c) Action taken c)Action taken Report 4)No Indicator=0/D II-TEACHING, LEARNING & EVALUATION 1.Course wise/Sem wise Reports with 1. Report on grouping of students into Slow, Moderate lists of students (Slow, Moderate and and Advanced learners Advanced learners) 10 2. Course wise activities designed for Slow, Moderate 2.Course wise/Sem wise Activities 1)All three key indicators =3 Grade points/A and Advanced learners designed for Slow, Moderate and 2) Any two key indicators = 2 Grade points/B Catering to Student Diversity 20 60 Advanced learners

2x5=10

.Course wise/Sem wise Reports on

Bridge Courses conducted

Remedial coaching conducted

1. Report on Course wise Bridge Courses conducted

2. Report on Course wise Remedial coaching conducted 2. Course wise/Sem wise Report on

3) Any one key indicator =1 Grade point/C

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4)No Indicator=0/D

I								
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	2	100	1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/	Reports and Certificates	30	30	2	60	1)Any five key indicators =3 Grade points/A
		1. Report on Formative Evaluation (CIE)	Department wise reports regarding	10				1)7thy live key indicators –3 Grade points/A
7	Evaluation Process and	Assignments-Critical, Innovative, text book and Internet based Involvement in Summative evaluation	1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment	10	30	3	90	1)All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 = 2 Grade points/B
	Reforms		2. Departmental Internal Marks Register	5			1	3)Metrics 1, 2,3 =1 Grade point/C
	Student Performance and	4. Maintaining Marks Register & Result Analysis register.	for CIA verified by the Principal	5				4) Below two=0/D
0	The state of the s	1. Announcement and Attainment of Course Outcomes		5x6=30	30	3	90	1)All five key indicators = 3 Grade points/A
		1 1 1 1 1 1 1	NNOVATIONS AND EXTENSION					DE: TELM.
6	- among contained for research		Letter of intimation and award letters	5				1)All three key indicators =3 Grade points/A
	(Govt./Non-Governmental Bodies)	2.Major Research Projects	(For Current Year only Either	10	20	0	0	2)Any two key indicators = 2 Grade points/B
		3.Consultancy Projects	Ongoing OR Completed)	5	1			3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
10	Awards	 Papers Published in Journals / Chapters published in edited volumes Books published as single author Books published as Co-Author Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 		10 15 10 5	60	1	10	1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		5.Research Guideship 6.Awards in recognition	1	10				
		Academic Extension activities through DRC/ Faculty	Reports in the NAAC format	10				
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	3	60	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
12	and Non Governmental	2. Consultancy offered	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	1	5	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D

/	/	IV - USE OF INFRASTI	RUCTURE & LEARNING RESOUR	CES				
13		Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	3	60	1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/ID
		V- ROLE IN STUDE	NT SUPPORT AND PROGRESSION	N				
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings		20 10 10	50	3	150	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
15	Student Progression	Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10	30	3	90	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		VI- ROLE IN IN	ISTITUTIONAL GOVERNANCE					
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	3	120	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
I II WELLOW		VII	- BEST PRACTICES					
17	Best Practices	Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	3	60	1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
	•	Total Grade points			500		1085	

Name & Signatures of the Academic advisors

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Government of Andhra Pradesh Commissionerate of Collegiate Education

			Commissionerate of Col	legiate Education	on				
			Academic & Administrative Audit	6.5					
	Zone: iv		Ormat - III A (To be Filled by Faculty and District: Chittoor	d handed over	to Academic A	dvisor)			
Name	of the College and Address	Govt Degree College, Nagari,	District Cirtitor						!
Name	of the Lecturer	Dr.M.Dharma Rao					-		
Name	of the Subject	Telugu							
Date of Joining in Degree College/Date of Joining in the present Institution		01.06.2017				Date of Retires	ment	30.08 <u>.2036</u>	2050
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	(Wi) for Key	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	Advisor	Guidelines
		I-CU	RRICULAR ASPECTS						
1	Implementation (for Autonomous Colleges -	Preparation and Implementation of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes	Course wise/Sem wise Records for the Academic Year	2x5= 10				1) All five key indicators = 3 Grade points / A 2) Any four key indicators = 2 Grade points / B	
	Efforts for Curnculum Desing and Development to be considered)	4. Lesson Plans	Course wise/Sem wise Records for the Academic Year	2x5= 10		2	60		3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D
	Consideren	5. Active Participation in BOS	Invitaion Letter & Attendance	10					
			a)Course wise/Sem wise additional inputs Reports	10					1)All three key indicators =3 Grade points/A
2	Curriculum Flexibility/Enrichment	2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	2	40		2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C 4)No Indicator=0/D
3	Feedback system	c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		1) All three key indicators = 3 Grade points / A 2) Any two key indicators = 2 Grade points / B 3) Any one key indicator = 1 Grade point / C 4) No Indicator = 0/D
-		II-TEACHING	, LEARNING & EVALUATION						
4	Catering to Student Diversity 1.	Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	3	60		1) All three key indicators = 3 Grade points / A 2) Any two key indicators = 2 Grade points / B 3) Any one key indicator = 1 Grade point / C
		Report on Course wise Bridge Courses conducted Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10					4)No Indicator=0/D

					The de Cons		Man and a second	
5	Teaching-Learning Process	3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	2	100	1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
-6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/	Reports and Certificates	30	20		- 10	
		1. Report on Formative Evaluation (CHE)		10	30	2	60	1) Any five key indicators = 3 Grade points/A
7	Evaluation Process and Reforms	Internet based	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment	10	30	2	00	1)All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B
	Retorns	- The Committee Continue of	2. Departmental Internal Marks Register	5	30	1	90	3)Metrics 1, 2,3 =1 Grade point/C
	Student Performance and	 Maintaining Marks Register & Result Analysis register. 	for CIA verified by the Principal	5				4) Below two=0/D
8	bradent retrotmance and	1. Announcement and Attainment of Course Outcomes	Course wise Reports	5x6=30	30	3	90	1)All five key indicators =3 Grade points/A
		III-RESEARCH, I	NNOVATIONS AND EXTENSION			THE RESERVE		are. Resident and a second and
	Funding obtained for Research (Govt./Non-Governmental Bodies)	4 3 6 33 4 55 4	Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed)	5 10	20	0	0	1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C
10	Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition		10 15 10 5	60	1	10	4)No Indicator=0/D 1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement is activities seleted to somewhite continue	Reports in the NAAC format	10				1)All three key indicators =3 Grade points/A
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	3	60	2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
12	Functional MoUs /Collaborations with Govt and Non Governmental Organisations	1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	1	5	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D

		IV - USE OF INFRAS	TRUCTURE & LEARNING RESOL	IRCES				
13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	3	60	1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/I)
		V- ROLE IN STUD	ENT SUPPORT AND PROGRESSIO	ON				
14 S	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10	50	3	150	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
15 S	tudent Progression	Report on Programme/Course wise students' progression to a)I-ligher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10	30	3	90	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
			ISTITUTIONAL GOVERNANCE					
10 1	articipation in Institutional overnance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	3	120	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
17 Bes	st Practices	b)Institutional Best practices	Reports in the NAAC format	20	20	3	60	1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
		Total Grade points			500		1085	

Name & Signatures of the Academic advisors

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			format - III A (To be Filled by Faculty and			dvisor)			
	Zone:		District:						
Name	of the College and Address								
Name	of the Lecturer	Soc. B. SUBRAMANYA	TX)						
	of the Subject	ZOOLOGY							
Date o	f Joining in Degree College/Date	21-07-2005				Date of I	letirement:	31~	5-2025
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading	Guidelines
The state of		I-CU	URRICULAR ASPECTS					E TELETINE	
,	1	Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	1083	60		1)All five key indicators = 3 Grade points/A 2)Any four key indicators = 2 Grade points/B
	Efforts for Curriculum Desing and Development to be	4. Lesson Plans	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	10X3	0		3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D
	considered)	Active Participation in BOS Additional inputs related to Curriculum of the courses taught	a)Course wise/Sem wise additional inputs Reports	10		1003	30		1)All three key indicators =3 Grade points/A
2	Curriculum Flexibility/Enrichment	2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	10×1	10		2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
3		Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	B	30		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		II-TEACHING	, LEARNING & EVALUATION					Particular.	
4	Catering to Student Diversity	and Advanced learners -	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	W	30		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C
		2. Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10		3	30		4)No Indicator=0/D

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S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator		d Weightage	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	per Acdemic	Guidelines
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	. 50	50	2	100		1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation / Refresher courses/FDPs 5. E- Content Development / MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years	Reports and Certificates	30	30	2	60		1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
7	Evaluation Process and Reforms	Report on Formative Evaluation (CIE) Assignments-Critical, Innovative, text book and Internet based Involvement in Summative evaluation Maintaining Marks Register & Result Analysis register.	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	10 10 5	30	3	90		1)All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3)Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D
8	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	Course wise Reports NNOVATIONS AND EXTENSION	5x6=30	30	3	90		1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	per Acdemic Advisor's grading	Guidelines
	Funding obtained for Research		Letter of intimation and award letters	5			2_		1) All three key indicators = 3 Grade points/A
9			(For Current Year only Either Ongoing OR Completed)	10	20	0	0		2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C
10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition		10 15 10 5	60	0	0		1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		of research work Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	10		0	0		
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	3	30		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
12	/Collaborations with Govt and Non Governmental	2. Consultancy offered	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20	5×3	15		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		- IV - USE OF INFRASTE	RUCTURE-& LEARNING RESOURCE	ES		-			
13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20	3	60		1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D
		V- ROLE IN STUDE	NT SUPPORT AND PROGRESSION						

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage	Grade Points (KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading	Guidelines
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10	50	3	150		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
15	Student Progression	Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship	Reports in the NAAC format	10 10 10	30	3	90		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
TI ab		VI- ROLE IN IN	STITUTIONAL GOVERNANCE	Part Turker					
117	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40	3	120		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
		VII	- BEST PRACTICES	At the ball			Lety He J. R.		
17	Best Practices	Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices	Reports in the NAAC format	20	20	3	60		1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
		Total Grade points			500				by. To indicator by is

Name & Signatures of the Academic advisors

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			Government of And Commissionerate of Col		on				
			Academic & Administrative Audit						
	7	F	format - III A (To be Filled by Faculty and	d handed over	to Academic Ac	dvisor)			
Nama	Zone:		District:						
	of the College and Address of the Lecturer	TO COM Chance II a							
	of the Subject	Dr.M.Sharmia							
	Joining in Degree College/Date					Date of I	letirement:		
	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage	Key Indicator Grade Points	Key Indicator Wise Weighted Grade Points	per Acdemic	Guidelines
		I-CU	RRICULAR ASPECTS						
1		Preperation and Implementation of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes	Course wise/Sem wise Records for the Academic Year	2x5= 10	20	10×3			1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B
	Efforts for Curriculum Desing and Development to be considered)	4. Lesson Plans	Course wise/Sem wise Records for the Academic Year	2x5= 10	30	10x3	60		3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D
	considered)	5. Active Participation in BOS	Invitaion Letter & Attendance	10			00		
	Consideration	Additional inputs related to Curriculum of the courses taught	a)Course wise/Sem wise additional inputs Reports	10		10X3	30		1)All three key indicators =3 Grade points/A
2	La Company of the Com	2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs	b)Report on Certificate/ Diploma c)Any Online courses like MOOCs	2x5=10	20	10×1	10		2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
3		Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report	10	10	3	30		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/ID
		II-TEACHING	, LEARNING & EVALUATION						
4		Report on grouping of students into Slow, Moderate and Advanced learners Course wise activities designed for Slow, Moderate and Advanced learners	1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) — 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners	10	20	3	30		1)All three key indicators = 3 Grade points/A 2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C
		Report on Course wise Bridge Courses conducted Report on Course wise Remedial coaching conducted	1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted	2x5=10		3	30		4)No Indicator=0/D

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading	Guidelines
5	Teaching-Learning Process	1. Report on student centered methods implemented (Course wise) 2.Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used	Course wise/ Sem wise Reports	50	50	2	100		1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
6	Teacher Profile and Quality	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation / Refresher courses/FDPs 5. E- Content Development / MOOCs (Massive Open Online Courses) 6. Aditional Qualifications acquired during the last two years		30	30	30X)	- 60	1	1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D
7	Evaluation Process and Reforms	1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register.	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	10 10 5	30	30/3	90		1)All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3)Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D
8	Student Performance and Learning Outcomes	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise)	Course wise Reports	5x6=30	30	30%	3 90		1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermine d Weightage (Wi) for Key Indicator	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Acdemic Advisor's grading	Guidelines
	Te	III-RESEARCH, I	NNOVATIONS AND EXTENSION						
9	in	Minor Research Projects Major Research Projects Consultancy Projects	Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed)	5 10 5	20	_	D		1) All three key indicators = 3 Grade points / A 2) Any two key indicators = 2 Grade points / B 3) Any one key indicator = 1 Grade point / C
10	Research Publications and Awards	Papers Published in Journals / Chapters published in edited volumes Books published as single author Books published as Co-Author Papers/Chapters published as Co-Author Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition of research work		10 15 10 5	60		0		1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D
		Academic Extension activities through DRC/ Faculty	Reports in the NAAC format	10			0	0	
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20	5 kz	30/3		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
12	and Non Governmental	3. Amount generated through Consultancy.	offered -10 Amount generated through Consultancy - 5 points	20	20		5×3	15	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		IV - USE OF INFRASTE	UCTURE & LEARNING RESOURC	ES				HENERE W	
13	Physical facilities d	Infrastructural facilities in the Department/Colleges L. Use of Digital Classrooms L. Use of Virtual Classroom L. Use of Labs L. Use of Library L. Nlist usage. Maintenance of Departmental Library	Log books related to usage	20	20		3	60	1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D

						Key Indicator Grade Points	Key Indicator	KIWWGP 25	
lo K	ey Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	d Weightage (Wi) for Key Indicator	(KIGP) (A	Grade Points (KIWWGP) = KIGP X Wi	Advisors	Guidelines
		The second secon	NT SUPPORT AND PROGRESSIO	N					
		V- ROLE IN STUDE	141 5011	1					
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks)		10 10 10	50	598	\$ 150		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
		3. Offering ment Scholarships 4. Organizing/Participation in Parent Teacher Meetings Report on Programme/Course wise students'		10 10	30	30X	3 90	1	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
15	Student Progression	a)Higher Education	Reports in the NAAC format INSTITUTIONAL GOVERNANCE	10					
16	Participation in Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees as preparation of committee reports	nd Reports in the NAAC format	4×10	40	40)	12	0	1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D
		focus on value based education					1	1	1) All Two key indicators = 3 Grade points/A
			VII - BEST PRACTICES	20	20	20) X = 0 -	0	1) All Two key indicators = 2 Grade points/B 2) Any one key indicator = 2 Grade points/B 3) No Indicator = 0/D
17	Best Practices	a) The Departmental Best practices b) Institutional Best practices Total Grade points	Reports in the NAAC format		500				M.81 .
	ame & Signature of the Principa			1)	Name of organ				(Dr.M.Sharmila)

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Government of Andhra Pradesh

Commissionerate of Collegiate Education

Academic & Administrative Audit of Degree Colleges (2020-21)

Format - III C (To be Filled by Faculty and handed over to Academic Advisor)

	Format- II	I (C)for College	e Lirabrians		
		District:	Chittoo		
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	Zone:	IV		District:	100				
Name	of the College and		gree colleges Magaz	<u>.</u>					
Name	of the Lecturer		NAR						
	of the Subject	Library Science				Date of	Retirement:	31-05	-2046
Date-c	f Joining in Degree	25-08-2013							
S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Weightage	(KIGP) (A	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	per Acdemic	Guidelines
1	Autonomous Colleges - Efforts for Curriculum Desining and	Preperation and Implementation of 1. Annual Library Plan 2. Constitution of Library Committees and prepar 3. Budgeting. 4. Annual Report.5. MOU with Constituent Library	Course wise/Libry Orientation to first Sem for all Courses to know about their resources availability.	.50	50	2	100		1).All five key indicators =3 Grade points/A 2).Any four key indicators =2 Grade points/B 3).Any two key indicators =1 Grade points/C
2	Helping in SSS / Feed back committee	Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken	Feedback Analysis Report	30	30				1).All two key indicators =3 Grade points/A 2).Any one key indicators =2 Grade points/B 3).Any no key indicator =1 Grade point
		speakers to deliever the lectures on	Conducting debate / esssay writing competations among all the students and distrubation of prizes	20		J.	20		1).All three key indicators =3 Grade points/A 2).Any two key indicators =2
3	Organizing Library Events	Conducting the book exhibition: display the Library collection with precious rare books and other important book and other library	1.Recording the Remarks and Suggestions of the Students, Faculty members and other guests. 2.Preparing Reports on each event	20	40	1	20		Grade points/B 3)Any one key indicator =1 Grade point/C

S.No	Key Indicator		Information in support of the key indicator	Key Aspect Scores	Weightage	Grade I omis	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	Advisor's grading	Guidelines
4	Doon processing	1. Purchasing of books. 2. verification of pagenation. 3. entering in Accession Register. 4. Processing with book pocket, Date slip, Spin lable. 5. Classification .6 Catologuing	Records	50	50	3	150		1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C
5	Collection Development of Learning Resources		1. Nlist Logins 2. e-footfall 3./ Issue Register	30	30	2	60		1)Any Three key indicators =3 Grade points/A 2)Any Two key indicators =2 Grade points/B 3)Any One key indicator =1 Grade point/C
1 6	Library	1. The Computer network.2. Electronic resources. 3. Guidelines for Fair Use of e-resources.	Log books related to usage	50	50	. 3	150		1)All three key indicators =3 Grade points/A 2)Any Two key indicators =2 Grade points/B 3)Any One key indicator =1 Grade point/C
7	Weeding out Policy	1	Minutes/ Resolutions Registrer	5 · 10 :	20	3	60		1)All three key indicators =3 Grade points/A 2)Any Two key indicators =2 Grade points/B
		1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author		10.					1)Any four key indicators =3 Grade points/A

S.No	Key Indicator		Information in support of the key indicator	Key Aspect Scores	Weightage	0,20010	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	per Acdemic	Guidelines
	Research Publications and Awards for Librarian	4. Papers/Chapters published as Co- Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition of research work	Proofs validated by IQAC and verified by Principal		60				2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C
		1.Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	10					1)All three key indicators =3 Grade points/A
9		Preservation of Newspapers and press clippings 3.Inter-	1.Reports in the NAAC format display of newspaper clippings containing Job Notifications 2. preservation of newspaper clippings on a particular topic.	5÷5	20	1	10		2)Any two key indicators = 2 Grade points/B 3)Any one key indicator = 1 Grade point/C
10	Maintinance of Physical facilities In Library	Infrastructural facilities in the Department/Colleges a ventilation and lighting, availability of seating. b. Use of Modular Building plan c. Use of audio visual methods d:Use of Library software e-Library Digitilization. f. Maintenance of sanitation in Library	1. Log book related to usage. 2. Uploding data on website	50	50	2	100		1) Any four key indicators = 3 Grade points / A 2) Any three key indicators = 2 Grade points / B 3) Any two key indicators = 1 Grade point / C

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S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator		Weightage	1	Points (KIWWCP)	nee Acdemic	Guidelines
4.4	Preservation of Library materials	1: Keeping Records: Accession of books received as Gift. 2. Any other Study Material with Generating Barcodes 3: Generating spine Lable. 4. Writing Book Cards. 5. Preservation od student desartations. 6. Preservation of Back volumes of Perodicals and journals. 7. accetioning of Perodicals through cordex. 8. Maintainance of records.	Reports in the NAAC format	5 each (8x5=40)	40	3	120		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C
12	Institutional Governance and Leadership	a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preperation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives	Reports in the NAAC format	4x10	40		40		1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C
13	Best Practices	Identification and Contribution to 2)The Library Best practices. b)Institutional Best practices.	Reports in the NAAC format	20	20	2	40		1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D
		Total Grade	points		500		\$70		

Name & Signatures of the Academic advisors

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Rest Archimic Administrative Audit of Degree Callegues (2002) Format - 111 A (To be Filled by Faculty and handed over to Academic Advisor)			00	2		10	TICOUTSE MISE/ SEIII MISE TEED	at any part on Broading of students mit		
Format - 111 A (To be Filled by Faculty and handed over to Academic Advisor)			30	A		10	1 Course wise /Sem wise Rend	1. Report on grouping of students into		
Freelback on Curriculum by Students Course wise/Sem wise agaington						LUATION	TING, LEARNING & EVAL	II-TEACH		44
List of files / documents to be kept Laternation of Key Indicator Letter & Attendance List of files / documents of Ollegance List of files / documents to be kept Laternation in support of the key indicator Rey indicator Rey indicator Rey indicator Rey indicator Lourse wise/Sem wise Record 2x5=10 List of files / documents to be kept Laternation and Implementation of I. Course wise/Sem wise Record 2x5=10 List of files / documents to be kept Laternation and Implementation of I. Course wise/Sem wise Record 2x5=10 List of files / documents to be kept Laternation and Implementation of I. Course wise/Sem wise Record 2x5=10 List of files / documents to be kept Laternation and Implementation of I. Course wise/Sem wise Record 2x5=10 Section and Implementation of I. Course wise/Sem wise Record 2x5=10 Section Right Right	1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D	_	30	>	10	10	Course wise/Sem wise a)Rep	Feedback on Curriculum by Students	Feedback system	w
Itess Coverment of Andrea Fradesh Commissionerate of Collegiate Education	1)All three key indicators =3 Grade points/A 2		40	В	20	*5=5 2x5=10	on Certificate/	2.Value added courses offered & com	Curriculum Flexibility/Enrichment	2
Ress Format - III A (To be Filled by Faculty and handed over to Academic Advisor)						10*2=20	a)Course wise/Sem wise addit	1. Additional inputs related to Curricu		
Iress Coverment of Administrative Audit of Degree Colleges (2020.21) Format - 111 A (To be Filled by Faculty and handed over to Academic Advisor)	1)All five key indicators = 3 Grade points / A 2).		66	10*3=30 10*0=		10	Invitaion Letter & Attendance		Efforts for Curriculum Desing and Development	1
Preperation and Implementation of file. Preperation and Implementation of I. Course wise/Sem vise Record 2x5=10 Preperation and Implementation of f.] Course wise/Sem vise Record 2x5=10 Predetermine of Colleges (2020-21) Format - 111 A (To be Filled by Faculty and handed over to Academic Advisor)						2x5 = 10	Course wise/Sem wise Record		Autonomous Colleges -	
Format - III A (To be Filled by Faculty and handed over to Academic Advisor)						2x5 = 10	Course wise/Sem wise Record	Preperation and Implementation of 1.	Implementation (for	
Covernment of Andhra Pradesh Commissionerate of Colleges (2020-21) Format - 111 A (To be Filled by Faculty and handed over to Academic Advisor) Format - 111 A (To be Filled by Faculty and handed over to Academic Advisor) GDC, Nagari, Chittoor District Dr.M.Pankaja, Lecturer in English English						5	I-CURRICULAR ASPECTS	の理解 ままれる。 - 一、 一、 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一	C	1
Format - III A (To be Filled by Faculty and handed over to Academic Advisor) Format - III A (To be Filled by Faculty and handed over to Academic Advisor) GDC, Nagari, Chittoor District Dr.M.Pankaja, Lecturer in English 01/01/2013 03/10/2021 Date of Retirement	Guidelines						Information in support of the key indicator		Key Indicator	S.No
Academic & Administrative Audit of Degree Colleg Academic & Administrative Audit of Degree Colleg Format - III A (To be Filled by Faculty and handed over to GDC, Nagari, C Dr.M.Pankaja, Leg	30-04-2040		irement	Ш				01/1	of Joining in Degree	Date o
Format - III A (To be Filled by Faculty and handed over to GDC, Nagari, C Dr.M.Pankaja, Le				6	Engli				of the subject	Name
Academic & Administrative Audit of Degree Colleg Academic & Administrative Audit of Degree Colleg Format - III A (To be Filled by Faculty and handed over to GDC, Nagari, C				urer in English	.Pankaja, Lec	· Dr.M			of the Lecturer	Name
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Government of Andlra Pradesh Commissionerate of College Academic & Administrative Audit of Degree College Format - 111 A (To be Filled by Faculty and handed over to									: III District: Lirupati	Zone:
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Government of Andhra Pradesh Commissionerate of Collegiate Education				s (2020-21)	Degree College	rative Audit of	Academic & Administ			
				te Education	nerate of Collegia	lesh Commissio	Government of Andhra Prac			T

	_		_	5		1. Minor Research Projects	
		The second second	Ž	EXTENSIO	III-RESEARCH, INNOVATIONS AND EXTENSION	III-RESEAR	上 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一
1)All five key indicators =3 Grade points/A 2)F	90	>	30	5x6=30	Course wise Reports	1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects dd 1.4 (Course wise)	Course Outce 2. Report on Student demc wise) 3. Report on Group discus presentaion (4. Report on wise) 5. Report on % Student Performance and L ((Course wise)
1)All four key indicator Metrics =3 Grade poin	90	>	30	10 10 5	Department wise reports rega	1. Report on Formative Evaluation (C 2. Assignments-Critical, Innovative, te 3. Involvement in Summative evaluati 4. Maintaining Marks Register & Resu Department wise reports rega	7 Evaluation Process and R
1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D	60	ᅜ	30	30	Reports and Certificates	1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation / Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired Teacher Profile and Quality during the last two years	6 Teacher Profile and Quali
1) All five key indicators = 3 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicator = 1 Grade point/C 4) Below two=0/D	100	ы	50	50	Course wise/ Sem wise Repor	1. Report on student centered method Course wise/ Sem wise Repo	5 Teaching-Learning Process

14		13	100	12	E		10	ŋ
Student Support		Physical facilities	200 mm m m m m m m m m m m m m m m m m m	Functional MoUs /Coll	Extension Activities		Research Publications and	Fire the politicist for Resen
Counseling of students as Mentor/ Reports in the NAAC format	V- ROLE IN ST	Infrastructural facilities in the Departr Log books related to usage	IV-USE OF INF	MoUs - 5 points Consoftered -10 Amount generated through Functional MoUs /Collab 1.Collaboration with University/ Indu/Consultancy - 5 points	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Academic Extension activities through Reports in the NAAC format	Research Publications and A5.Research Guideship 6.Awards in rec	1. Papers Published in Journals / Cha
	V-ROLE IN STUDENT SUPPORT AND PROGRESSION	Log books related to usage	IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	Reports in the NAAC format	Reports in the NAAC format		Letter of intimation and award
10 10	ROGRESSI	20	ING RESO	20	5+5	10	10 10	5
50	ION	20	URCES	20	20		60	20
>		>		D .	>	D	D	D
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Name & Signatures of the Academic advisors

Name & Signature of the Principal

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